



HOMEOWNER ASSOCIATIONS' SNOW PLOWING POLICY

In order to plow snow from public streets within the borders of a Homeowners' Association (HOA) located in the City of Lacey, the HOA President and HOA's Snow Removal Contractor must agree to the following conditions by signing below (*Note: Copies of this form are available at the Public Works service counter in City Hall*).

The HOA and HOA's Contractor agree to the follow:

- Snow will be plowed to the side of the street.
- Snow berms will not be placed in intersections of streets or alleys.
- Snow removal equipment will not be allowed on arterials.
- Snow berms will not be placed adjacent to fire hydrants, post office boxes, and ADA ramps. These areas will be kept clear and accessible.
- Snow berms will not be allowed adjacent to storm drains and other storm water inlets. The HOA will insure that snow berms created by plowing will not create ponding or flooding.
- The HOA will be responsible for all questions, complaints, and damages that arise as a result of the snow plowing services that they provide.
- Both the HOA and the HOA's contractor agree to hold harmless and defend the City of Lacey from any and all damages that may arise as a result of the snow plowing services provided by the HOA or the HOA's contractor.
- Prior to plowing snow, the HOA will distribute a flyer, or other reliable method of communication, to each resident within the HOA. The flyer will contain the following information:
 - A statement that the residential snow plowing services are being provided by the HOA.
 - A statement that the HOA is responsible for all damages that may arise from the plowing services.
 - A statement that all questions and complaints associated with the snow plowing services will be directed to the HOA.
 - The name, address, phone number, and e-mail of the HOA representative who will be contacted for questions and complaints (*Note: This contact information will also be provided on this document*).



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By signing below, I agree to all of the conditions contained in this document:

HOA Name: _____

HOA President (print): _____

HOA President (sign): _____ Date: _____

HOA 24-HOUR CONTACT

Name (print): _____

Address: _____

Phone Number (Home): _____

Phone Number (Work): _____

Phone Number (Cell): _____

E-Mail Address: _____

CONTRACTOR

Name (print): _____

E-Mail Address: _____

Address: _____

Phone Number (Work): _____

Phone Number (Cell): _____

Contractor Signature: _____ Date: _____