

Temporary Concealed Pistol License RENEWAL Process

Step 1: Call to verify your address

360-459-4333

Monday-Friday 8:00am – 5:00pm, except holidays

Step 2: Complete application

Step 3: Mail or E-Mail completed application and additional documents

- Mail: Lacey Police Department
ATTN: CPL Renewals
420 College St SE
Lacey, WA 98503
- E-Mail: records@ci.lacey.wa.us

Additional documents to include: A copy of your current CPL
 A copy of your valid Driver's license
 Payment*

***Payment Options:**

1. **Check/Money Order.** Include a personal check or money order with your mailed application. Checks should be made out to *City of Lacey* in the exact amount provided to you over the phone when you called to verify your address.
2. **Visa or MasterCard (over the phone).** You will be called by a Lacey Police staff member to take payment over the phone; be sure to include your phone number on your application.

NOTE: We will not begin processing applications until payment has been processed.

How long will the process take?

You will receive your renewed CPL in the mail 3-4 four weeks after it has been accepted and processed by our department.