

AGENDA
LACEY PLANNING COMMISSION MEETING
Tuesday, January 3, 2023 – 6:00 p.m.
MEETING WILL BE IN-PERSON IN THE COUNCIL CHAMBERS AT LACEY CITY HALL
420 COLLEGE ST SE
AND BY VIDEO CONFERENCE

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_i2tamh7uTeC5ElaJmf3JJg

Webinar ID: 820 7902 6887

YouTube:

<https://youtu.be/HG9CVkk8yDI>

Call to Order: 6:00 p.m.

Approval of Agenda & Consent Items: 6:01 p.m.

- A. Approval of Agenda
- B. Approval of December 6th meeting minutes

Public Comments: 6:02 p.m.

Commission Members' Reports: 6:04 p.m.

Department Report: 6:05 p.m.

New Business: 6:10 p.m.

Nomination and Election of Officers for 2023. The Planning Commission will nominate and elect members to serve as chair and vice-chair for 2023.

2023 Work Program: Ryan Andrews, Planning Manager. The Planning Commission will review the elements of the draft 2023 Work Program in preparation for the joint meeting with the City Council to be held February 9th.

Old Business: None.

Communications and Announcements: 6:55 p.m.

Next Meeting: January 17, 2023

Adjournment: 7:00 p.m.

12/19/22

CITY OF LACEY PLANNING COMMISSION WORK SCHEDULE

**Planning Commission Meeting
January 3, 2023**

- 1. Nomination and Election of Officers for 2023**
- 2. Work Session: 2023 Work Program/Joint Meeting Prep**

Packets due: December 29, 2022

**Planning Commission Meeting
January 17, 2023**

- 1. Public Hearing: LMC 14.29 and 14.36 Amendments**
- 2. Work Session: Neighborhood Commercial Survey Results and Next Steps**

Packets due: January 12, 2023

**Planning Commission Meeting
February 7, 2023**

Meeting Cancelled

Packets due:

**Planning Commission/City
Council Joint Meeting**

February 9, 2023 6:00 p.m.

Pending Items:

MINUTES

Lacey Planning Commission Meeting
Tuesday, December 6, 2022 – 6:00 p.m.
Lacey City Hall Council Chambers, 420 College St SE – and via Zoom

Meeting was called to order at 6:03 p.m. by Dave Wasson

Planning Commission members present: Dave Wasson, Eddie Bishop, Kyrian MacMichael, Peg Evans-Brown, Mark Mininger, Cathy Murcia, Judith Doyle and Gail Madden. Staff present: Ryan Andrews, Grant Beck, Sarah Bartz, Hans Shepard, Sarah Schelling and Wesley Nguyen.

Dave noted a quorum present.

Eddie Bishop made a motion, seconded by Mark Mininger, to approve the agenda for tonight's meeting. All were in favor, the motion carried.

1. **Public Comments:** Janet O'Halloran spoke about her experience at the Salish Neighborhood Commercial forum and requested that Commission members fully immerse themselves in any of the codes, topics or developments that appear on their agendas.
2. **Commission Members Reports:** Introductions for the two newest members of the Planning Commission, Cathy Murcia and Judith Doyle.
3. **Department Report:** Grant Beck gave details about the finalization of the Days Inn MOU
4. **New Business:**
Lacey Midtown and Depot District Implementation: Sarah Schelling, Senior Planner; Wesley Nguyen, Economic Development Coordinator. Sarah Schelling gave a report to the Planning Commission on various implementation strategies and branding efforts for Lacey Midtown including utility box wraps. Wesley Nguyen gave a report to the Planning Commission on the Food Trucks Depot which implements the Depot District Subarea Plan
5. **Old Business:**
Neighborhood Commercial District Forum Debrief: Hans Shepherd, Senior Planner. Hans Shepard gave a report to the Planning Commission on the results of the Neighborhood Commercial District forum held at Salish Middle School in November. Hans also provided information on preliminary results of the ongoing survey, including a detailed discussion of the survey questions. The survey will close on December 31st and final results will be reported to the Commission early next year.
6. **Communications and Announcements:**
 - Ryan Andrews noted that the December 20th meeting may be cancelled. Also, February 9th is the joint commission/council work session meeting
7. **Next Meeting:** January 3, 2023
8. **Adjournment:** 7:38 p.m.

To hear the full discussion of a specific topic, or the complete meeting, watch the recorded video available on YouTube: <https://youtu.be/3enQGgCJGRg>



PLANNING COMMISSION STAFF REPORT

January 3, 2023

SUBJECT: 2023 Planning Commission Work Program

RECOMMENDATION: The Planning Commission will review the elements of the draft 2023 Work Program in preparation for the joint meeting with the City Council to be held February 9th. No action is needed.

TO: Lacey Planning Commission

STAFF CONTACTS: Grant Beck, Planning and Development Services Manager
Ryan Andrews, Planning Manager *RA*

ATTACHMENT(S): 2022 Adopted Planning Commission Work Program

**PRIOR COUNCIL/
COMMISSION/
COMMITTEE REVIEW:** None.

BACKGROUND:

Early each year, the City Council and the Planning Commission hold a joint work session to review a docket of work program items. In preparation for the joint work session scheduled for February 9th, staff has listed below the various items that will comprise the 2023 work program. Unlike previous years where the work program was prepared for the following year, this work program will be comprised of those items that will be completed over the next two years in order to complete the required update to the Comprehensive Plan. The deadline to complete the update is June 30, 2025.

The tasks are organized by the type of amendment that they are considered (plan update, joint planning requirement, or code update). At the meeting, the Planning Commission will have the opportunity to review the proposed work program items and discuss any other emerging issues or items that may be added to the work program and discuss how they should be prioritized.

Comprehensive Plan Amendments

The Comprehensive Plan Amendments identified are those that are currently underway to implement a portion of the Comprehensive Plan, required by state law, or are funding dependent. These items include:

- **Martin Way Corridor Study:** The Martin Way Corridor Study is an interjurisdictional study of the Martin Way Corridor from Pacific Avenue in Olympia to Marvin Road in

Lacey. The purpose of the study is to address bicycle and pedestrian improvements (building off Lacey's Pedestrian and Bicycle Plan), corridor safety, transit facilities, access management, neighborhood connectivity and land use.

- Capital Facilities Plan Update: A complete revision to the Capital Facilities Plan will be conducted with a focus on the future space needs for City buildings and facilities.
- Neighborhood Commercial Update: Community-led process to revise the Neighborhood Commercial districts.
- Six Year Transportation Improvement Plan: Review and hold a hearing on the 6-year Transportation Improvement Plan (TIP). This is a required item that is updated annually.
- Parks Plan
- Private Comprehensive Plan Amendments/Rezoning: To date, one private docket request has been submitted for a comprehensive plan amendment/rezone. Additional requests may be received by the December 31st deadline.

In addition to the items listed above, the next full update to the Comprehensive Plan is due in 2025 and will need to occur over multiple years and accompanied by a robust engagement and outreach strategy. Work program items will set the stage for the multi-year update to the following elements:

- Land Use
- Housing
- Transportation
- Economic Development
- Utilities
- Environment

Code Revisions

The potential code items identified for the 2022 work program would largely focus on the implementation of the recommendations from the Neighborhood Commercial process. Additionally, the Development Guideline and Public Works Standards were last adopted in 2017 and need to be revised to reflect changes in available materials and products used in new infrastructure projects.

Joint Planning

One long term item related to the 2016 Comprehensive Plan is completing the joint planning effort with Thurston County to adopt the Comprehensive Plan for the Lacey UGA. This will include addressing issues specific to the UGA including requiring sewer for all new development, increasing minimum density requirements for the Moderate and High Density Residential zones, reviewing agricultural designations within the UGA and identifying "urban holding areas" in the Pleasant Glade and McAllister Geologically Sensitive Areas.