



*Shaping
our community
together*

CITY
OF **LACEY**

TRANSMITTAL MEMORANDUM

Department of Community Development
420 College St. SE, Lacey, WA 98503
360-491-5642

Date: July 21, 2022

Project Name: **Monarch Children's Justice Center**
Trakit Case Number: 22-0053
Parcel Number(s): **11801240400; 3020 Willamette Drive**

Please review the attached project information and notify **Sarah Schelling, Senior Planner**, in our office in writing of any comments or recommendations by August 4, 2022. Your comments will become part of the record and utilized in the decision-making process. You may either mail your comments to the above-mentioned address or e-mail them to sschelli@ci.lacey.wa.us.

TYPE OF APPLICATION:

Site Plan Review Application (See HTE #17-70 – approval expired current proposal is for a reduced scope including a 700 square foot building addition and the infill of a 675 square foot patio)

TO:

- ✓ Building Codes – Terry
- ✓ Fire Codes
- ✓ Development Review Division - Tom
- ✓ Traffic Division - Chris
- ✓ Water Resources Engineer - Doug
- ✓ Erosion Control – Dylan
- ✓ Grant Beck, Planning and Development Services Manager
- ✓ Site Plan Review Committee
 - Rick, Scott
- ✓ City Arborist

If comments are not received by the date noted above, it will be construed that your agency/department does not have any comments or objections to the project as proposed.