



CITY COUNCIL
ANDY RYDER
Mayor

MALCOLM MILLER
Deputy Mayor

LENNY GREENSTEIN
MICHAEL STEADMAN
CAROLYN COX
ED KUNKEL
ROBIN VAZQUEZ

CITY MANAGER
SCOTT SPENCE

AMENDED
LACEY CITY COUNCIL AGENDA
NOVEMBER 3, 2022
6:00 P.M.
REMOTE AND IN-PERSON ATTENDANCE

The Lacey City Council meeting will be conducted both remote and in person.

The public may attend the meeting in person in the Council Chambers at Lacey City Hall, 420 College Street SE, Lacey, Washington, or you may view or listen to the meeting by using one of the following platforms:

[Live Meetings](#), [YouTube](#), [Facebook](#), Thurston Community Media, Channel 3 with your local cable provider, or Zoom: https://us02web.zoom.us/webinar/register/WN_sB9ti8GRT0iYL6i06p51VQ

The public may listen to the meeting via telephone by dialing toll-free: **(888) 788-0099** or **(877) 853-5247** - when prompted enter Webinar ID **844 4603 1752**

CALL TO ORDER:

1. **PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA & CONSENT AGENDA ITEMS:**
 - A. [Council Worksession minutes of October 13, 2022](#)
 - B. [Council meeting minutes of October 20, 2022](#)
 - C. [A motion to approve payment of claims, wages, and transfers for October 13, 2022 through October 25, 2022.](#)
 - D. [2022 Property Retained by Police Department](#)

**Items listed under the consent agenda are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

3. PUBLIC RECOGNITIONS AND PRESENTATIONS:

- A. Present Ruth Weigelt with the Spirit of Lacey Award

4. PUBLIC COMMENT:

VERBAL PUBLIC COMMENT

Those wishing to provide verbal public comment may do so in-person or by Zoom:

In-Person: Use the sign-up sheet located in the Council Chambers.

By Zoom: Preregister using the following Zoom link no later than **4:00 p.m. on November 3, 2022:**

https://us02web.zoom.us/webinar/register/WN_sB9ti8GRT0iYL6i06p51VQ. Instructions and access details will be provided once registration is complete.

WRITTEN PUBLIC COMMENT

Public comments may also be submitted by email to publiccomment@ci.lacey.wa.us. Written comments will be provided to the City Council electronically prior to the meeting. Comments will not be addressed during the Council meeting; however, comments received will be added to the official record. The commenting period will close at **4:00 p.m. on November 3, 2022.**

5. PUBLIC HEARING:

HOW TO TESTIFY AT THE PUBLIC HEARING

VERBAL TESTIMONY

Persons wishing to provide verbal testimony on the 2023 Revenue Source Hearing in-person or by Zoom: In-Person: Use the sign-up sheet located in the Council Chambers.

*By Zoom: Preregister using the following Zoom link no later than **4:00 p.m. on November 3, 2022:** https://us02web.zoom.us/webinar/register/WN_sb9ti8GRT0iYL6i06p51VQ. Instructions and access details will be provided once registration is complete.*

WRITTEN TESTIMONY

*Persons wishing to provide written testimony may send their comments to cityclerk@ci.lacey.wa.us no later than **4:00 p.m. on November 3, 2022.***

A. [2023 Revenue Source Hearing](#) (Troy Woo, Finance Director)

6. PROCLAMATIONS:

A. [Veterans Appreciation Month](#) (Lieutenant Colonel David J. Stalker, Commander, 23rd Brigade Engineer Battalion)

7. REFERRAL FROM PLANNING COMMISSION:

8. REFERRAL FROM HEARINGS EXAMINER:

A. [Lift Station #3 Replacement - #21-383](#) (Reace Fant, Associate Planner)
• [Link to Full Set of Documents](#)

9. RESOLUTIONS:

10. ORDINANCES:

11. MAYOR'S REPORT:

A. Planning Commission Appointments of Judy Doyle, and Cathy Murcia (Mayor Ryder)

12. CITY MANAGER'S REPORT:

13. STANDING GENERAL COMMITTEE:

- A. [Finance & Economic Development Committee \(09.27.2022\)](#)
- B. [Land Use & Environment Committee \(09.27.2022\)](#)
- C. [Transportation Committee \(10.04.2022\)](#)

14. EXECUTIVE SESSION:

A. Evaluate the Qualifications of an Applicant for Public Employment or to Review the Performance of a Public Employee (RCW 42.30.110(1(g)))

15. OTHER BUSINESS:

16. BOARDS, COMMISSIONS AND COMMITTEE REPORTS:

A. [Mayor Andy Ryder](#):
1. Mayors' Forum

2. Thurston Chamber Shared Legislative Committee
 3. Transportation Policy Board (TPB)
- B. Deputy Mayor Malcolm Miller:
1. Economic Development Council (CDC)
 2. Lodging Tax Advisory Committee (LTAC)
 3. Thurston County Coalition Against Trafficking (TCCAT)
 4. Thurston Thrives
- C. Councilmember Carolyn Cox:
1. Climate Action Steering Committee
 2. LOTT Clean Water Alliance
 3. Regional Housing Council
- D. Councilmember Lenny Greenstein:
1. Emergency Medical Services (EMS)
 2. TCOMM911
- E. Councilmember Michael Steadman:
1. Community Action Council
 2. Nisqually River Council
 3. Thurston County Law & Justice Council
- F. Councilmember Ed Kunkel:
1. Joint Animal Services Commission (JASCOM)
 2. Lacey South Sound Chamber
 3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB)
 4. Solid Waste Advisory Committee (SWAC)
- G. Councilmember Robin Vazquez:
1. Intercity Transit Authority
 2. Olympic Region Clean Air Agency (ORCAA)
 3. Thurston Regional Planning Council (TRPC)
 4. Thurston County Board of Health

17. ADJOURN

MINUTES OF THE LACEY CITY COUNCIL WORKSESSION

THURSDAY, OCTOBER 13, 2022

6:00 P.M. – 8:39 P.M.

REMOTE AND IN-PERSON

To hear the full discussion of a specific topic, or the complete meeting, watch the recorded meeting available on YouTube –

<https://www.youtube.com/watch?v=sjmodZuknkA&list=PL0fqffnajWBqkRa1WltEuNlBbJrDjeqgp&index=2>

COUNCIL PRESENT: MAYOR RYDER (REMOTE), DEPUTY MAYOR MILLER, COUNCILMEMBERS COX, GREENSTEIN (REMOTE), STEADMAN, KUNKEL, AND VAZQUEZ

STAFF PRESENT: S. SPENCE, S. KELLEY-FONG, D. SCHNEIDER, R. WALK, E. FONTAINE

Mayor Ryder amended the agenda to include *Discussion of the City Manager Recruiting Process*

ACTION: APPROVE AMENDED WORKSESSION AGENDA

MOTION: MOTION MADE, SECONDED AND CARRIED BY COUNCILMEMBERS KUNKEL AND VAZQUEZ

EXPANSION OF THURSTON COUNTY BOARD OF COUNTY COMMISSIONERS

PRESENTERS: CAROLINA MEJIA, BOARD OF COUNTY COMMISSIONERS CHAIR
RAMIRO CHAVEZ, COUNTY MANAGER

ACTION: INFORMATION ONLY

County staff reviewed RCW 36.32.055, the legal authority detailing expansion of the board of commissioners, as well as RCW 36.32.055(2) detailing the legal requirements.

The background for coordination with the Port of Olympia was provided and included the following highlights:

- 2021 Joint meetings of the 2 Commissions
- December 2021 - Joint Resolution
- June 2022 – Office of Financial Management (OFM) Population Update
- July 19, 2022 – County Resolution 16181
- July 25, 2022 – Port Resolution 2022-07

County Manager Ramiro Chavez highlighted the following members for the Redistricting Committee:

- Board of County Commissioners Chair
- Port Commission Chair
- County Auditor (non-voting member)
- Support Staff

The following objectives were also discussed:

- Achieve equal population number by district, about 60,000 per district
- Maintain current commissioners in their elected districts
- Follow Precinct lines, avoiding splitting precincts
- Compact and contiguous as possible
- Maintain communities of mutual interest
- No gerrymandering

Redistricting Options A, B, & C and timelines were reviewed in detail.

The following preliminary decisions made by the Redistricting Committee were reviewed:

- Voted on September 9, 2022, to forward Options B & C to both commissions
- Board of County Commissioners agreed on Option C as the preferred alternative on September 28, 2022
- Port Commission agreed on Option C as the preferred alternative on October 3, 2022

Next Steps:

- Pending Election Results (November 8, 2022)
- If approved by the voters:
 - Public process will begin
- If rejected by the voters:
 - It was a good exercise

County Manager Chavez highlighted a misleading news article, misrepresenting the cost of the redistricting. County staff confirmed that the correct cost is estimated at \$754,000, less than a .5% impact on the County's total budget.

COMMERCIAL AVIATION COORDINATING COMMISSION UPDATE – AIRPORT SELECTION PROCESS

PRESENTERS: MARC DAILY, EXECUTIVE DIRECTOR, THURSTON REGIONAL PLANNING COUNCIL

ACTION: INFORMATION ONLY

Marc Daily, Executive Director, Thurston Regional Planning Council, presented an update on the Commercial Aviation Coordination Commissions (CACC) Airport Selection Process.

Legislature created the 15-member panel of state, industry, and community representatives to recommend a single site for commercial airport development by June 15, 2023.

The CACC convened to address projections on future cargo and passenger air travel demand. By 2050, expected unmet demand of 27 million annual passengers (MAP) Sea-Tac and Paine Field planned capacity of 67 MAP.

In 2020, both Thurston County and Port of Olympia voted to not sponsor expansion of the Olympia Regional Airport and the site was not included in the CACC's list of six (6) sites for potential expansion for their Phase 1 Report.

In 2021, work focused on outreach regarding the six (6) existing airports with potential for expansion included in the Phase 1 Report. CACC ultimately decided only Paine Field has substantial expansion potential and called for the identification of greenfield sites.

In 2022, the consultant assisting WSDOT with the ongoing Washington Aviation System Plan update identified ten (10) potential greenfield sites for the CACC's consideration, including two sites in Thurston County. Selection criteria included operational capability and capacity potential, ground access, developmental costs, environmental impacts, and market factors.

Detailed information was provided on the September 23rd CACC meeting materials. Next steps include CACC providing a report to Legislature on October 15th.

Thurston County has expressed opposition formally twice before and is working on another letter of opposition. Council expressed agreement to reviewing the letter and Mayor Ryder signing the City of Lacey's support.

DEVELOPMENT UPDATE

STAFF: RICK WALK, COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR
GRANT BECK, PLANNING & DEVELOPMENT SERVICES MANAGER
SAMRA SEYMOUR, SENIOR PLANNER
SARAH SCHELLING, SENIOR PLANNER
REACE FANT, ASSOCIATE PLANNER

ACTION: INFORMATION ONLY

Staff provided a detailed update on developments within the City of Lacey.

Updates on the following Multi-Family Developments (in construction) were provided:

- The HUB (6th Ave Apartments) - *completed*
- Serenity Apartments – *under construction*
- Modera Apartments (Woodland Meadows and Nouvelle) – *under construction*
- Griffin Apartments – *under construction*
- South Bay Village Apartments – *under construction*
- Woodbrook – *under construction*
- Willamette Apartments – *under construction*
- Campus Springs Townhomes – *under construction*

Updates on the following Commercial and Industrial Developments (in construction) were provided:

- TEC Equipment – *under construction*
- NC Machinery – *under construction*
- The Landing – *occupied and under construction*
- Hogum Bay Town Center (Hogum Bay Mixed Use) – *under construction*

Updates on the following Multi Family Developments (under review) were provided:

- Homes on Martin Way (Martin Way Mixed Use) – *in plan review*
- Intelco Loop Multi Family – *approved*
- Gayteway at Hicks Lake – *in design review*
- Hicks Lake Apartments – *Shoreline CUP & Variance under review by Department of Ecology*
- Britton Place North – *approved*
- Carpenter Road Apartments – *under review*
- Karlo Apartments (Winston) – *approved*
- Campus Reserve Townhomes – *approved design review*

Updates on the following Commercial and Industrial Developments (under review) were provided:

- The Landing at Hawks Prairie – *in process*
- At Home (former Sears building) – *in plan review*
- Olympia Orthopedics at the Hickory – *under review*
- MHK Mixed Use – *in design review*
- MultiCare Off Campus Emergency Department – *demo in progress*
- Marriott Hotel at Britton Plaza – *under review*
- Quinault Self Storage – *under review*
- City Life Church – *approved*
- Marvin Road Commercial – *approved*
- Meridian Marked – *approved*

Year to date information for January – September 2022 highlighted below:

- 197 units in 15 multifamily buildings - \$21,707,548 value
- 38 single family dwellings - \$11,964,276 value
- 4 manufactured homes
- 1 duplex
- 2 accessory dwelling units
- 71 residential solar
- 85 air conditioners
- 48 heat pumps
- 77 commercial remodels and tenant improvements
- 52 pre-submission meetings

Staff highlighted the new permitting software implemented in June 2022, which now has 167 contractor accounts with 609 online permit applications.

CITY MANAGER RECRUITMENT PROCESS

PRESENTER: MAYOR ANDY RYDER

ACTION: INFORMATION ONLY

Mayor Ryder briefly highlighted the upcoming recruitment process for a new City Manager.

The first steps require Council to select a professional recruitment firm to manage a nationwide recruitment. Mayor Ryder recommended forming a sub-committee to conduct research and select a recruitment firm. Mayor Ryder nominated Councilmember Greenstein and Councilmember Vazquez. Council expressed support of the recommendation.



**MINUTES OF A REGULAR MEETING OF THE
LACEY CITY COUNCIL
THURSDAY, OCTOBER 20, 2022,
IN PERSON AND REMOTE ATTENDANCE**

To hear Council's full discussion of a specific topic, or the complete meeting, watch the video-stream available on YouTube – <https://www.youtube.com/watch?v=D2MHkO8cG4I>

CALL TO ORDER

Mayor Ryder called the meeting to order at 6:00 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Ryder led the Pledge of Allegiance.

Council Present:

Mayor Andy Ryder
Deputy Mayor Malcolm Miller
Councilmember Carolyn Cox
Councilmember Lenny Greenstein
Councilmember Michael Steadman (*remote*)
Councilmember Ed Kunkel
Councilmember Robin Vazquez

Staff Present:

Scott Spence, City Manager
Robert Almada, Chief of Police
Scott Egger, Public Works Director
Shannon Kelley-Fong, Assistant City Manager
Leialani Jensen, Acting Human Resources Director
Dave Schneider, City Attorney (*remote*)
Rick Walk, Community & Economic Development Director
Troy Woo, Finance Director
Elissa Fontaine, Deputy City Clerk

2. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent Agenda Items:

- A. Council Worksession minutes of September 22, 2022.
- B. Council Meeting minutes of October 6, 2022.
- C. A motion to approve payment of claims, wages and transfers for September 29, 2022 through October 12, 2022.

COUNCILMEMBER GREENSTEIN MOVED TO APPROVE THE AGENDA AND CONSENT AGENDA. COUNCILMEMBER VAZQUEZ SECONDED. MOTION CARRIED.

3. PUBLIC RECOGNITIONS AND PRESENTATIONS

- A. **Lacey Youth Council Report:** Youth Mayor Justin Begley and Youth Councilmembers Ayiana Young and Keegan Boldt reported on events and concerns.

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Verbal Public Comments:

Virtual - The deadline to pre-register to speak was 4:00 p.m. the day of the meeting.

0 – people signed up to speak via Zoom.

In Person – One (1) member of the public signed up to speak at the meeting.

Larry Blanton, a City of Lacey resident, spoke in favor of the City's position for the Commercial Aviation Coordinating Commission's position and spoke on crime concerns.

Written Public Comments: The deadline to submit written public comments was 4:00 p.m. the day of the meeting. Written comments are not addressed during the meeting; however, they are added to the official record.

No written public comments were received.

Mayor Ryder convened to a three (3) minute recess at 6:08 p.m., to allow staff to set up for the 2023 Budget Presentation agenda item. Mayor Ryder reconvened the regular Council meeting at 6:11 p.m.

5. CITY MANAGER'S REPORT

- A. **2023 Budget Presentation:** Scott Spence, City Manager, presented Council with a 2023 balanced budget of \$178,525,604.

General Fund:	\$60,616,285
Utility Funds:	\$88,704,262
Capital Projects:	\$20,122,272
Internal Service Funds:	\$6,776,240
Debt Service:	\$1,371,043
Special Revenue:	\$935,502

The presentation reviewed the following in detail:

- Economic Outlook
- Work Plan
- General Fund Breakdown
- Property Tax
- Workforce
- Public Investments
- New Lacey Police Station
- Capital Projects
- Special Revenue
- Utility Improvements

Council was provided with two options for consideration regarding funding the new Lacey Police Station. Council also discussed reviewing a multi-year utility rate commitment.

Budget Schedule – City Council

Public Hearing – Revenue Sources including Property Taxes:	November 3, 2022
Public Hearing (1 st) – 2023 Budget:	November 17, 2022
Public Hearing (final) – 2023 Budget:	December 1, 2022
Adoption of 2023 Budget:	December 15, 2022

The full 2023 Budget Presentation can be viewed directly on the City's YouTube channel here: <https://youtu.be/5svSLSTJGRk>

6. BOARDS, COMMISSIONS AND COMMITTEE REPORTS

- A. Mayor Ryder
1. Mayor's Forum – **No Report**
 2. Thurston Chamber Shared Legislative Committee – **No Report**
 3. Transportation Policy Board – **Made Report**

- B. Deputy Mayor Miller
 - 1. Economic Development Council (EDC) – **Made Report**
 - 2. Lodging Tax Advisory Committee (LTAC) – **Made Report**
 - 3. Thurston County Coalition Against Trafficking (TCCAT) – **No Report**
 - 4. Thurston Thrives – **Made Report**

- C. Councilmember Cox
 - 1. Climate Mitigation Steering Committee – **Made Report**
 - 2. LOTT Clean Water Alliance – **Made Report**
 - 3. Regional Housing Council – **Made Report**

- D. Councilmember Greenstein
 - 1. Emergency Medical Services (EMS) – **Made Report**
 - 2. TCOMM911 – **No Report**

- E. Councilmember Steadman
 - 1. Community Action Council – **Made Report**
 - 2. Nisqually River Council – **No Report**
 - 3. Thurston County Law & Justice – **Made Report**

- F. Councilmember Kunkel
 - 1. Joint Animal Services Commission (JASCOM) – **No Report**
 - 2. Lacey South Sound Chamber – **Made Report**
 - 3. Olympia-Lacey-Tumwater Visitor & Convention Bureau (VCB) – **Made Report**
 - 4. Solid Waste Advisory Committee (SWAC) – **No Report**

- G. Councilmember Vazquez
 - 1. Intercity Transit – **Made Report**
 - 2. Olympic Region Clean Air Agency – **Made Report**
 - 3. Thurston Regional Planning Council – **Made Report**
 - 4. Thurston County Board of Health – **Made Report**

Mayor Ryder updated Council that the Lacey Community Foundation received their 503C status.

7. ADJOURN

Mayor Ryder adjourned the Council Meeting at 7:57 p.m.

MAYOR: _____

ATTESTED BY CITY CLERK: _____

DATE APPROVED: _____



LACEY CITY COUNCIL MEETING
November 3, 2022

SUBJECT: Disbursement Approval

RECOMMENDATION: By motion, approve payment of claims, wages, and transfers.

STAFF CONTACT: Troy Woo, Finance Director 

ORIGINATED BY: Troy Woo, Finance Department

BACKGROUND:

The action requested of the City Council is by motion to approve payment of claims, wages and transfers for 10/13/2022 through 10/25/2022. The disbursements consist of the following:

Checks:	<u>Week of</u>	<u>Req. Check No.</u>	<u>End. Check No.</u>	<u>Amount</u>
	10/14/2022	266134	266412	0.00
	10/14/2022	266413	266691	1,352,211.96
	10/21/2022	266692	266810	684,202.59

Electronic Transfers:	<u>Week of</u>	<u>Amount</u>
	9/30/2022	69.00
	10/10/2022	137.60
	10/10/2022	61.40
	10/11/2022	412.67
	10/12/2022	522.00
	10/12/2022	402.00
	10/12/2022	30.00
	10/14/2022	471,344.72
	10/17/2022	183.00
	10/17/2022	110.01
	10/18/2022	120,754.85
	10/18/2022	1,580.57
	10/19/2022	13,215,.98
	10/19/2022	29,433,.21
	10/21/2022	1,516,958.33
	10/21/2022	108.00

Significant Disbursements:

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
KMB Architects	\$ 116,596.91	Police Station Design
LOTT Wastewater Alliance	\$1,214,659.47	ERU's/ LOTT Reserve Cap Fees
MurraySmith, Inc.	\$ 115,755.62	Liftstations
KMB Architects	\$ 91,875.59	Police Station Design
Lakeside Industries, Inc.	\$1,211,026.45	2022 Overlay
Puget Sound Energy	\$ 155,776.35	Utilities
Thurston Co. EDC	\$ 300,000.00	Lacey MakerSpace Capital Equipment



**Lacey City Council Meeting
November 3, 2022**

SUBJECT: Yearly review of property retained by the Police Department.

RECOMMENDATION: RCW 63.32.01 requires a yearly review of property retained by the Police Department by the City's Mayor or Council.

STAFF CONTACT: Scott Spence, City Manager *SS*
Robert Almada, Chief of Police *RA*

ORIGINATED BY: Lacey Police Department

ATTACHMENTS: 2022 Police Department Retained Property List

FISCAL NOTE: None

PRIOR REVIEW: General Government & Public Safety Committee (10.25.2022)

BACKGROUND:

RCW 63.32.010(2) states police departments may:

Retain the property for the use of the police department subject to giving notice in the manner prescribed in RCW 63.32.020 and the right of the owner, or the owner's legal representative, to reclaim the property within one year after receipt of notice, without compensation for ordinary wear and tear if, in the opinion of the chief of police, the property consists of firearms or other items specifically usable in law enforcement work: PROVIDED, that at the end of each calendar year during which there has been such a retention, the police department shall provide the city's mayor or council and retain for public inspection a list of such retained items and an estimation of each item's replacement value.

The attached "retained property list" complies with this RCW instruction and provides the Mayor and City Council with the list of items currently retained by the police department along with their current location and estimated value. This 2022 list has one addition to it.

At its October 25, 2022, meeting, the General Government & Public Safety Committee recommended the 2022 retained property list be placed on the consent agenda for the November 3, 2022, Council meeting.

ADVANTAGES:

1. Compliance with RCW 63.32.010(2).
2. Retention of selected items assists the police department in the performance of official duties and helps decrease the expenditure of public funds.

DISADVANTAGES:

1. None.

2022

Lacey Police Department Retained Property List

Case #	Description	Location	Approx. Value
2006-3914	Two tree limb cutters	Response Trailer	\$40
2007-1322	24" bolt cutters	Sgt. Vehicle	\$20
2008-4414	"Dakine" brand backpack	Investigations	\$15
2008-4751	Coleman Generator	Response Trailer	\$300
2009-2055	"Nextar" brand GPS unit	Investigations	\$50
2009-2905	"Rosetti" brand purse	Investigations	\$20
2009-4680	"Garmin" brand GPS unit	Investigations	\$60
2011-0750	"LG" brand 55" LED TV	Investigations	\$300
2011-0750	Honda Generator ES6500	Impound Yard	\$700
2011-4190	24" bolt cutters	Sgt. Vehicle	\$20
2013-6829	128GB Apple i-pad air 174	Investigations	\$200
2013-6829	128GB Apple i-pad air 174	Investigations	\$200
2013-6829	128GB Apple i-pad air 174	Investigations	\$200
2016-2792	36" bolt cutters	Patrol Vehicle	\$40
2020-4616	Magpul rifle magazine, 30rds of .223	Armory	\$60
2022-3469	Bolt Cutters (large)	Sgt. Vehicle	\$50



LACEY CITY COUNCIL MEETING
November 3, 2022

SUBJECT: 2023 Revenue Hearing

RECOMMENDATION: Conduct 2023 Revenue Hearing

STAFF CONTACT: Scott Spence, City Manager ^{SS}
Troy Woo, Finance Director ^{TW}

ORIGINATED BY: Troy Woo, Finance Department

ATTACHMENTS: 1. [General Fund Revenue Sources – Table](#)
2. [2023 Budget Revenue by Category – Pie Chart](#)

FISCAL NOTE: Proposed 2023 General Fund Revenues - \$60,628,906

PRIOR REVIEW: Proposed property tax increases and revenue projections were discussed at the Budget Workshop conducted on October 6, 2022, as well as the Budget Presentation held on October 20, 2022.

BACKGROUND:

Chapter 251, Laws of 1995, codified as RCW 84.55.120, requires that a public hearing be conducted on revenue sources for the coming year's budget, including the consideration of possible increases in property tax revenues. It is required that this November 3 hearing be conducted before setting next year's property tax levy. The City Council is scheduled to set the 2023 property tax levies on November 17, 2022.

2023 projected General Fund revenues are \$6,447,005 lower compared to the amended 2022 General Fund budget. This is a slight change compared to the proposed budget that was presented on October 20, 2022. The change is related to an updated property tax projection. The property tax projection now includes the addition of the 2022 refund levy and slightly lower adjustments for additional new construction and annexation.

A table titled “General Fund Revenue Sources” (see attached) provides a comparison of the 2022 amended budget revenues and the 2023 proposed revenue budget. Sales tax continues to be the single largest resource for the General Fund followed by service fees, utility taxes, and property taxes. The 2023 Budget Revenue by Category – Pie Chart (see attached) illustrates the projected 2023 General Fund revenues by category in terms of percentage of the total General Fund Budget.

SIGNIFICANT GENERAL FUND REVENUE CHANGES

- The 2023 property tax projection includes an increase of \$459,606 or 5.71 percent compared to the 2022 certified property tax levy. The adjustments consist of a combination of new construction additions (\$184,831), annexation adjustments (\$180,944), exercising the 1.0 percent revenue limit (\$80,466), and adjustments from refunds (\$13,365). The overall total assessed value is increasing \$3.47 billion or 38.0 percent. The new construction value is increasing \$209.8 million and the annexation assessed value adjustment is \$205.4 million. The new construction value increase and annexation adjustments are important, because they increase the overall assessed valuation without being subject to the 1.0 percent revenue limit. Together new construction and annexation adjustments generally lowers the individual property impact from property taxes. The City’s regular property tax levy is estimated to be \$8,506,218. The City’s regular property tax levy rate is projected to decrease \$0.2063 to \$0.6748 per \$1,000 of assessed valuation.
- The 2023 sales tax is projected \$1,561,226 or 11.0 percent higher than the 2022 budgeted sales tax. The increase is more related to a projection adjustment as opposed to anticipated increases to sales activity. The 2023 projection assumes similar construction levels and retail sales as the adjusted projection levels for 2022. Year-to-date sales tax generated from construction activities has increased 17.3 percent. New construction can fluctuate greatly, so it is not considered sustainable. Nearly all sales tax categories appear to have fully recovered from the impacts of the COVID-19 public health emergency. In fact, some retail categories appear to have regressed slightly. This regression is likely caused by a significant return to prepandemic behaviors and routines and the financial stimulus and support issued during 2020 and 2021.

The following table shows the top 20 sales tax category collections over the last 12 months.

<u>Category</u>	<u>Year-To-Date</u>			<u>Last 12 Months</u>
	<u>This Year</u>	<u>Last Year</u>	<u>% Chg</u>	
General Merchandise Retailers	2,074,866	2,058,898	0.8	2,465,693
Sporting Goods, Hobby, Musical Instrument, Book	1,794,444	1,213,043	47.9	2,041,982
Construction of Buildings	1,425,561	1,143,487	24.7	1,637,745
Food Services and Drinking Places	1,184,163	1,059,216	11.8	1,436,782
Building Material and Garden Equipment and Supplies	832,889	894,022	(6.8)	1,005,803
Specialty Trade Contractors	747,786	728,259	2.7	888,931
Merchant Wholesalers, Durable Goods	515,261	757,797	(32.0)	625,864
Motor Vehicle and Parts Dealers	521,074	494,550	5.4	609,688
Administrative and Support Services	478,768	404,926	18.2	609,096
Furniture, Home Furnishings, Electronics, and Appliances	488,869	523,610	(6.6)	597,637
Professional, Scientific, and Technical Services	401,667	404,476	(0.7)	474,352
Clothing, Clothing Accessories, Shoe, and Jewelry	281,022	294,828	(4.7)	351,562
Food and Beverage Retailers	272,892	244,760	11.5	323,340
Repair and Maintenance	229,538	231,782	(1.0)	277,316
Health and Personal Care Retailers	229,728	241,018	(4.7)	271,750
Telecommunications	212,818	194,298	9.5	255,628
Rental and Leasing Services	184,687	166,198	11.1	227,775
Merchant Wholesalers, Nondurable Goods	172,454	167,652	2.9	210,998
Untitled	143,747	131,449	9.4	174,696
Heavy and Civil Engineering Construction	134,547	82,418	63.2	165,181
	<u>12,326,781</u>	<u>11,436,689</u>		<u>14,651,820</u>

- Overall, utility tax collections are projected to increase \$1,307,185 in 2023 due to rate increases, growth related demands, and adjustments based on trend analysis. The most significant utility tax increases are projected in the electrical utility (+\$569,126) and natural gas utility (+\$250,912) categories. It is worth noting the nearly decade long decline to telephone utility taxes seems to have ended. The trend of eliminating landline telephones in favor of mobile phones may have peaked. The multiple year downward trend is due to the Federal Internet Tax Freedom Act, which prohibits levying taxes on internet access, which comprises a majority of mobile phone bill calculations.
- Service fees are projected to increase \$317,386 in 2023. Interfund service charges relating to engineering, park maintenance, and water resources are projected to increase \$329,216 in 2023 due to the addition of engineering staffing to design and administer significant capital improvement program projects. Parks and Recreation fees are projected at the same level. The 2022 Budget assumed Parks, Culture & Recreation programs would return to pre-pandemic levels, however that did not occur. The program levels are now expected to return to pre-pandemic levels in 2023. Other services fees included in this category are intergovernmental service revenues and indirect cost recovery plan charges.
- An increase of \$783,984 is expected from other taxes (business & occupation, admission, and gambling taxes). The business and occupation (B&O) tax budget is being increased \$535,288 based on actual collection trends. B&O taxes usually follow a similar trend as sales taxes. Admissions tax is projected to increase, but not to pre-pandemic levels. The projection for gambling taxes is slightly higher than pre-pandemic activity levels.

- The broad category of all other revenues is projected to decrease \$11.0 million in 2023. This category is decreasing mainly due to lower use of one-time transfers of reserve balances and lower capital purchases funded with reserves. The use of General Fund beginning cash is \$10.9 million higher in the 2022 Amended Budget than the Proposed 2023 Budget.

ARTERIAL STREET FUND REVENUES

The funding sources for the Arterial Street Fund include real estate excise tax (REET), grants, motor vehicle fuel tax (MVFT), and mitigation fees. The 2023 REET projection is \$2,000,000. This is lower than the five-year average, which includes the two of the highest collection rates in history. 2021 REET collections were \$4.47 million, which surpassed the previous high collection level of 2019 (\$4.01 million). A combination of high housing prices and 30-year mortgage rates approaching seven percent, which is a 20-year high, is expected to cause the real estate market to slow. Interestingly, motor vehicle fuel tax is projected to return to normal levels after an abnormal decrease. The lower 2020 and 2021 projections were a result of less fuel being used during the pandemic due a shift to teleworking and at home schooling.

TRANSPORTATION IMPROVEMENT FUND REVENUES

Until 2012, the General Fund provided the funding for the highly successful annual street overlay program. From 2013 through 2016, the program was funded by City Council committed reserves. At the February 2017 special election, the voters overwhelmingly supported a 0.2 percent transportation benefit sales tax. These special revenues are accounted for in a separate budget fund. Using the same basis as the General Fund’s sales tax projection, the transportation benefit district 0.2 percent sales tax will generate \$3.5 million during 2023. The same tax base generates the transportation benefit sales tax, so it has been positively impacted by the strong construction activity.

UTILITY FUND REVENUES

The proposed 2023 Budget assumes the following utility rate increases:

	Percentage Increase	Residential Account Increase (700 cu.ft.)
Water	5.25%	\$1.63/month
Wastewater	9.50%	\$2.40/month
Stormwater	4.50%	\$0.58/month

Although the Stormwater Comprehensive Plan was adopted in November 2020 and the Water Comprehensive Plan is completed and will be considered for adoption in 2023, and a consultant developed revenue analysis was completed for the Wastewater utility, the recommendation will be to adopt one-year rate increases to allow for further discussions relating to the adoption of multi-year rate increases.

The purpose of the revenue hearing is to accept public comment and for the City Council to provide guidance on the proposed 2023 revenues. The City Council is scheduled to adopt the 2023 ad valorem tax and utility rates on November 17, 2022.

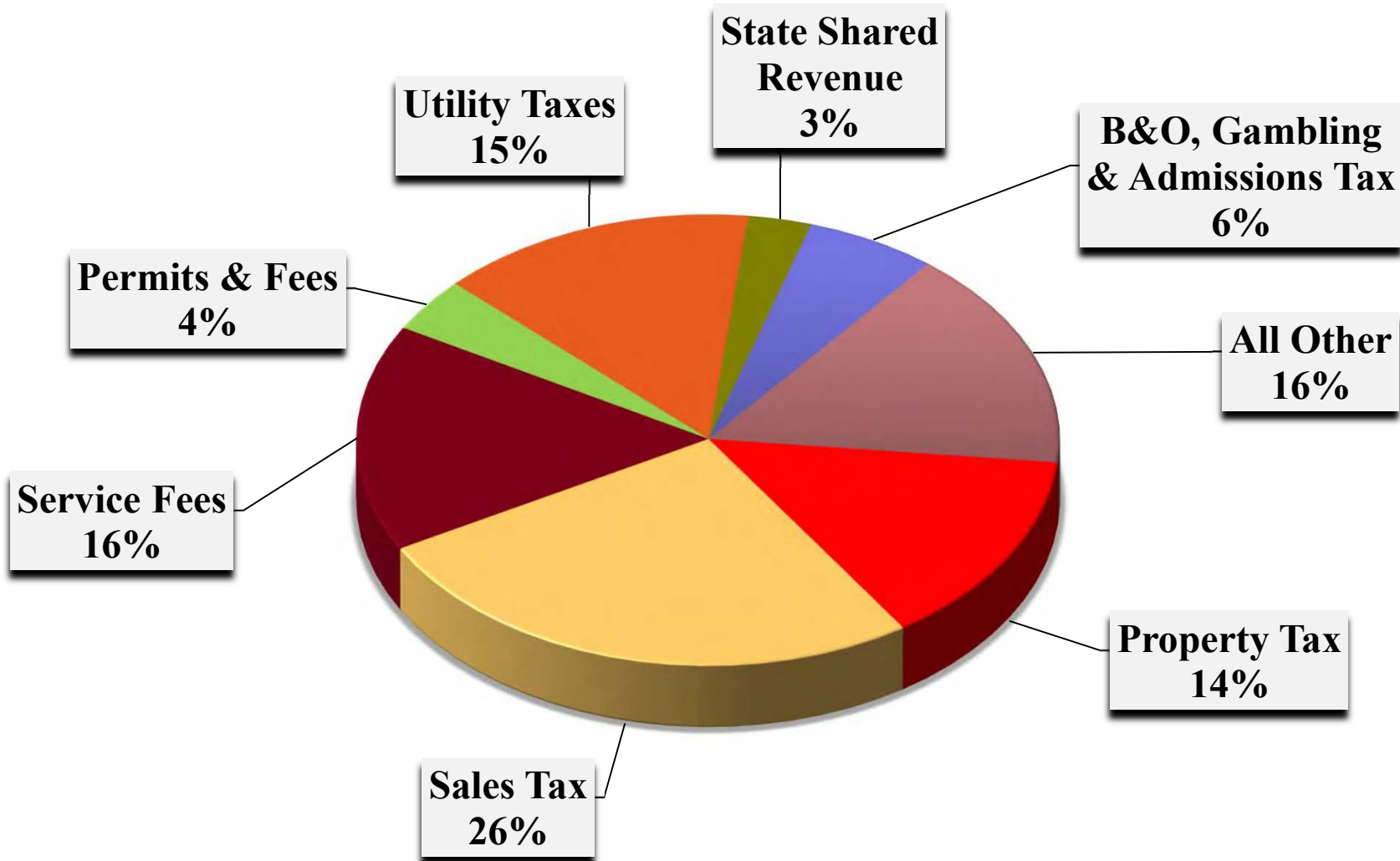
General Fund Revenue Sources



	2022	2023	
	<u>Budget</u>	<u>Proposed</u>	<u>Variance</u>
Property Tax	\$ 8,046,645	\$ 8,506,218	\$ 459,573
Sales Tax	14,351,325	15,912,551	1,561,226
Utility Tax	7,581,790	8,888,975	1,307,185
Other Taxes	2,883,238	3,667,222	783,984
State Shared Rev	1,669,575	1,777,762	108,187
Permits & Fees	2,313,527	2,376,918	63,391
Service Fees	9,554,183	9,871,569	317,386
All Other	<u>20,675,628</u>	<u>9,627,691</u>	<u>(11,047,937)</u>
	\$ 67,075,911	\$ 60,628,906	\$ (6,447,005)

General Fund

2023 Budgeted Revenue by Category



CITY OF LACEY
Official Proclamation

WHEREAS, members of the Army, Air Force, Navy, Marines, Coast Guard, and Merchant Marine have answered a high calling to serve and have helped protect and secure the United State of America at every turn; and

WHEREAS, our country is forever indebted to our veterans for their courage and exemplary service as selfless individuals who, when duty called, willingly put themselves in harm's way to defend the lives and liberty of others; and

WHEREAS, we honor those who laid down their lives in freedom's defense and made the ultimate sacrifice for our benefit; and

WHEREAS, on Veterans Day, we salute those who have proudly worn the uniform of the United States of America and the families who have served alongside them, and we express our enduring gratitude, both in words and in actions, for their service; and

WHEREAS, as many veterans face overwhelming unknowns, through community collaborations we can ensure that those who have served their nation receive the resources they deserve; and

WHEREAS, through their commitment to freedom, our veterans have positively impacted millions of lives and made our country and the world more secure, and the City of Lacey resolves that their sacrifices will always be remembered;

NOW, THEREFORE, I, Andy Ryder, Mayor of the City of Lacey, on behalf of the City Council, do hereby proclaim the month of November 2022, as

Veterans Appreciation Month

in the City of Lacey, and I encourage all community members to recognize the valor and sacrifice of our veterans and to actively support our local veterans and their family members.

Mayor Andy Ryder
November 3, 2022



HEARINGS EXAMINERS REPORT & RECOMMENDATION TO CITY COUNCIL

LIFT STATION #3 REPLACEMENT

CONDITIONAL USE PERMIT, SITE PLAN REVIEW

Background

The Lacey Community & Economic Development Department received a Conditional Use application to replace existing wastewater Lift Station 3 due to age (built in 1969), aging equipment, limited site access, located in shoulder/right-of-way causing limited site access and safety issues for City operations/maintenance crews, and permit-confined space entry. The work will also include an electrical building and standby generator. It is on 0.22 ac site that is relatively flat in a residential neighborhood. It has a paved access driveway and will have a perimeter fence to restrict public access.

Mr. Andrew Reeves from Sound Law Center, acting in his capacity as a Hearings Examiner for the City of Lacey, conducted an open-record public hearing on August 30, 2022. The hearing was held as a Zoom webinar that allowed for public testimony.

All hearing notices provided information necessary for the public and interested parties to attend the virtual hearing. City staff, the applicant, and members of the public provided testimony and exhibits relating to the project for the Examiner's consideration.

The record before the Hearings Examiner includes:

- Community & Economic Development staff analysis.
- Application materials, technical reports, and studies.
- Comments from City staff and other Public Agencies.
- 1 emails and letters from the public.
- Testimony from the open-record public hearing, including reports from City staff, the applicant and their representatives, and 0 members of the public.

The Examiners recommendation is posted on the City Website in full, including a recording of all testimony from the public hearing.

Council Role

In the matter of Conditional Use Permits, the Examiner creates the record and makes a recommendation to the City Council based on that record. The Council, acting in its quasi-judicial role, reviews the record and the Examiner's recommendation and may approve, modify, or reverse the recommendation of the Examiner.

If the Council approves the recommendation the Council, by default, adopts the Examiners findings of fact and conclusions of law in support of the decision and no further action is required.

If the Council modifies or reverses the recommendation, the Council must adopt findings of fact and conclusions of law which support the decision. Adopted findings of fact and conclusions of law must be based on the record created by the Examiner and must be articulated by the Council. The adopted findings and conclusions would be subsequently transcribed by the City Attorney's office for consideration at a future Council meeting.

Staff Role – In the matter of a Hearing Examiner recommendation to the City Council regarding a quasi-judicial land use application, the record is closed at the conclusion of the public hearing held by the Hearing Examiner. As such, staff is limited to transferring the hearing examiner recommendation and complete record to the City Council and respond only to procedural questions or clarifications of the record. Staff cannot introduce new information, testimony or offer advice to council on a decision or supportive findings.

Appearance of Fairness

The Washington State Appearance of Fairness Doctrine is a rule of law which requires government decision-makers to conduct non-court hearings and proceedings in a manner that is fair and unbiased in both appearance and fact.

The doctrine prohibits any decision-making body acting in a quasi-judicial role from ex-parte (off the record) contact. Councilmembers that have engaged in ex-parte communication are required to: 1) place the substance of any oral or written communication concerning the decision on the record; and 2) allow involved parties to rebut the substance of the communication.

Councilmembers should consider:

1. Whether they have any personal interests (financial, property, employment, membership, family/social) that would be affected by denying or approving the requested conditional use;
2. Whether they have had any "ex-parte" communications (off-the-record), either written or oral, concerning the requested conditional use with any proponents or opponents while this matter was before the Council; and

3. Whether there is any reason they cannot consider the requested conditional use application in a fair and impartial manner.

Lacey City Council Meeting – November 3, 2022

COL Lift Station #3 Replacement #21-383:

The Hearing Examiner Recommendation can be found on the City of Lacey website at this link: [Lift Station #3 CUP Hearing Examiner Recommendation](#)

The full set of documents relating to this project can be found on the City of Lacey website: <https://cityoflacey.org/projects/21-383-lift-station-number-3/>

Forms & Files

[Hearings Examiner Recommendation to Council](#)

[Exhibit #1; List of Exhibits](#)

[Exhibit #2; Staff Report #21-383](#)

[Exhibit #3; General App-LS3-signed](#)

[Exhibit #4; Conditional Use Permit Application](#)

[Exhibit #5; Site Plan Packet](#)

[Exhibit #6; Environmental Checklist](#)

[Exhibit #7; Structure Elevations](#)

[Exhibit #8; LS3 Stormwater Report-final signed](#)

[Exhibit #9; Tree Report 2022-02-09](#)

[Exhibit #10; NOA with DNS](#)

[Exhibit #11; NOA DNS to Paper](#)

[Exhibit #12; DNS](#)

[Exhibit #13; Preliminary Landscape Plan](#)

[Exhibit #14; Tom Stiles Public Works Notes 6-29-22](#)

[Exhibit #15; ECY Comments](#)

[Exhibit #16; Lauren Whybrew ORCAA Comments](#)

[Exhibit #17; Notice of Hearing To Neighbors](#)

[Exhibit #18; Notice of Hearing to Paper](#)

[Exhibit #19; Notice of Hearing Site Posting](#)

[Exhibit #20; Certificate of Notice #21-383](#)

FINANCE & ECONOMIC DEVELOPMENT COMMITTEE MINUTES
SEPTEMBER 27, 2022
8:31 A.M. – 8:52 A.M.
REMOTE & IN-PERSON ATTENDANCE

To view the full video or a specific topic you may watch the video-stream on the City of Lacey's
YouTube Channel: <https://youtu.be/QYcFXqEK6YQ>

COUNCIL PRESENT: MAYOR RYDER (CHAIR), DEPUTY MAYOR MILLER

COUNCIL EXCUSED: COUNCILMEMBER GREENSTEIN

STAFF PRESENT: TROY WOO, KRISTY WOLF, TABETHA RESTOULE

ACTION: APPROVE FINANCE & ECONOMIC DEVELOPMENT COMMITTEE AGENDA
MOTION: MOTION MADE, SECONDED, AND CARRIED BY MAYOR RYDER AND DEPUTY
MAYOR MILLER

2023 REVENUE AND EXPENDITURE ESTIMATES

STAFF: TROY WOO, FINANCE DIRECTOR
ACTION: INFORMATION ONLY

Troy Woo, Finance Director, presented the 2023 Budget Revenue and Expenditure Preliminary Estimates. Staff is still in the process of balancing the budget and final decision are still being made. Highlights of the presentation included:

Budget Assumptions - Revenues

- 2023 Sales Tax - \$15,802,177
- 2023 Property Tax - \$8,493,597 (\$446,985 increase)
 - New valuation projection is \$416.0 million
 - Assumes 1.0% increase
- Utility Tax - \$8,888,974 (17.2% increase)
- Business and Occupation Tax - \$3,075,390, adjusted with sales tax (\$535,288 increase)
- Admissions Tax - \$168,000 (\$84,000 decrease from pre-pandemic numbers)
- Gambling Taxes – 4403,832 (\$164,696 increase)
- Parks and Recreation Fees - \$892,940 (no change from pre-pandemic level)
- Interest and Investment Income - \$588,658 (274.0% increase).

Budget Assumptions – Single Year Utility Rates Proposal

- Proposed Single Year Utility Rate Increases:
 - Water Rates - 5.25% annual increases (2023-2027)
 - Sewer Rates - 9.50% annual increases (2023-20237)
 - Stormwater Rates - 4.50% annual increases (2023-2025)

Budget Assumptions - Expenditures

- Based on 2022 Salaries and Benefits there is an increase of 2.0% to General Funds.
- AFSCME contract expired at the end of 2021.
 - 2021 contracted salaries = 90% of 2020 Seattle-Tacoma-Bellevue CPI-W, Half 1, All items (min 2.0% and max 4.0%)
 - 2021 Seattle-Tacoma-Bellevue CPI-W, Half 1, All items = 3.3%
- Police Officers' Guild contract expired at the end of 2021.
 - 2021 contracted salaries = 0.5% plus 100% of 2020 Seattle-Tacoma-Bellevue CPI-W, Half 1, All Items (min. 2.0% and max 5.0%)
- Lacey Police Management Association contract expires the end of 2022.
 - 2022 contracted salaries increased 2.0% and maintenance of benefits.
- 2023 Police Senior Management Association contract
 - COLA = 90% of 2022 Seattle-Tacoma-Bellevue CPI-U, June-June (min. 2.0% and max. 4.0%)
 - 2022 Seattle-Tacoma-Bellevue CPI-U, June-June = 10.1%
- PERS Contribution Rate Increased Reduction
 - 7/1/2021 rate = 10.25%
 - 9/1/2022 rate = 10.39%
- Regence medical insurance will increase between 3.0% and 6.0%
- Kaiser medical insurance will increase between 4.0% and 7.0%
- Delta Dental will increase from 0.0% and 2.0%
- Willamette Dental will increase from 0.0% and 0.4%
- No change to vision
- Labor and Industries overall increase of 4.8%

Significant projects and purchases include vehicle and equipment replacements, Woodland Creek Park bridge and crossing, Street Department vehicles and equipment, building repairs, utilities, transportation.

Workforce under review include Communications, Housing Action Plan, Environmental Sustainability, Law Enforcement, Social Services, and Thurston County Climate Mitigation Plan.

Proposed budget use of reserves for ongoing operations and maintenance include police succession planning, RAC long-term financial plan, and mobile outreach team. The Budget Policy reserve amount is to be determined.

CREDIT CARD POLICY UPDATE

STAFF: TROY WOO, FINANCE DIRECTOR
ACTION: RECOMMEND TO THE FULL CITY COUNCIL APPROVAL OF THE ADOPTION OF
NEW CREDIT CARD POLICY
MOTION: MOTION MADE, SECONDED, AND CARRIED BY DEPUTY MAYOR MILLER AND
MAYOR RYDER.

Staff identified the City's travel process could be more efficient by incorporating the use of City-issued credit cards for travel expenses. Staff recommends increasing the single transaction limit from \$1,000 to \$2,500, increasing the minor equipment purchase limit from \$500 to \$1,000, and housekeeping changes within the policy.

Mayor Ryder recommended including an inflation number in the policy instead of revisiting this each year. Staff suggested implementing the changes to policy now and review again in a year. Staff anticipates coming back to Council in about a year with other policy changes that will be identified once the new credit card policy has been implemented.

LAND USE & ENVIRONMENT COMMITTEE
SEPTEMBER 27, 2022
10:30 A.M. – 11:14 A.M.
REMOTE AND IN-PERSON MEETING

To hear the complete meeting or to listen to a specific topic, please watch the recorded meeting available on the City of Lacey's YouTube Channel: <https://youtu.be/t3ejo4upjl8>

COUNCIL PRESENT: COUNCILMEMBER COX (CHAIR), COUNCILMEMBER VAZQUEZ,

COUNCIL EXCUSED: COUNCILMEMBER GREENSTEIN

STAFF PRESENT: RICK WALK, HANS SHEPHERD, GRANT BECK, TABETHA RESTOULE

ACTION: APPROVE THE LAND USE & ENVIRONMENT COMMITTEE AGENDA

MOTION: MOTION MADE, SECONDED, AND CARRIED BY COUNCILMEMBERS VAZQUEZ AND COX

TCMP IMPLEMENTATION: RESIDENTIAL ENERGY EFFICIENCY PROGRAM

STAFF: HANS SHEPHERD, SENIOR PLANNER

ACTION: INFORMATION ONLY

Staff provided an update on the Residential Energy Efficiency Program introduced earlier this year. The program focuses on ways to improve the energy efficiency of existing housing stock within the City of Lacey. A significant emphasis of this plan has been placed on reducing residential energy consumption.

Assessed actions include residential energy performance ratings, residential energy audits, rental housing energy efficiency incentives, property tax credit, and rental housing energy efficiency baseline.

In collaboration with Thurston Regional Planning Council (TRPC), City staff are conducting a gap analysis of existing programs which include areas of overlap, programmatic gaps, barriers for residents and homeowners. This analysis allows to better allocated limited resources while avoiding potential program redundancies.

Program review included efficiency boost program and home energy assessment program through Puget Sound Energy, low-income weatherization program through

Community Action Council and in-home energy assessments programs through Thurston Energy, which was discontinued after 2017 and Puget Sound Energy.

Existing program challenges include lack of program awareness, application requirements, competing priorities/time, program funding/rebates, total cost of improvements, and staffing/capacity challenges.

Staff are looking into existing program partnership (Puget Sound Energy) opportunities may include additional funding matches for existing rebate programs, awareness campaigns through events and Lacey communication channels, programmatic and administrative support for Lacey residents.

TRL Equipment Rental is a potential partner with the existing infrastructure in place to support an energy assessment rental program which includes appliance meter and voltage detector, thermal camera and moisture meter, carbon monoxide detector, fiber-optic borescope, and blower door and guidance materials.

Staff are considering contracting with existing assessors to perform home assessments and weatherization for Lacey Residents.

QUASI-JUDICIAL PERMITTING PROCESS UPDATE

STAFF: GRANT BECK, PLANNING & DEVELOPMENT SERVICES MANAGER

ACTION: INFORMATION ONLY

Staff provided an update on the quasi-judicial permitting process.

Based on the last Worksession discussion with Council, staff has prepared an ordinance and a staff report for Council consideration in an upcoming Council meeting. The three options that will be presented to Council are, make the decision themselves, the Council can be the appellate body at local appeal, or the hearing examiners decision can be final and appealable to court.

TRANSPORTATION COMMITTEE MINUTES
OCTOBER 4, 2022
11:00 A.M. – 11:19 A.M.
REMOTE AND IN PERSON ATTENDANCE

To view the full meeting or a specific topic, you may watch the full video-stream which is available on the City of Lacey's YouTube Channel: https://youtu.be/43_rybFGJ7E

COUNCIL PRESENT: DEPUTY MAYOR MILLER (CHAIR), COUNCILMEMBER STEADMAN (REMOTE), COUNCILMEMBER VAZQUEZ (REMOTE)

STAFF PRESENT: SCOTT SPENCE, SHANNON KELLY-FONG, AUBREY COLLIER, MARTIN HOPPE, SCOTT JOHNSTON, ASHLEY SMITH, CHRIS STOLBERG, TABETHA RESTOULE

ACTION: APPROVE TRANSPORTATION COMMITTEE AGENDA

MOTION: MOTION MADE, SECONDED AND CARRIED BY COUNCILMEMBER VAZQUEZ AND COUNCILMEMBER STEADMAN

57TH AVENUE TRAFFIC CALMING

STAFF: MARTIN HOPPE, TRANSPORTATION MANAGER

ACTION: INFORMATION ONLY

Staff presented two possible scenarios for the neighborhood boundaries. Scenario one includes 69 parcels within the boundary and scenario two includes 33 parcels within the boundary.

Assuming 50% cost sharing between the city and the property owners, the approximate cost per parcel would be \$180 for Option 1 and \$380 for Option 2.

Councilmembers agree to send mailers out to Option 2 group and find a citizen willing to continue with the petition process.