



**JOINT WORKSESSION
LACEY CITY COUNCIL
AND
PARKS, CULTURE, AND RECREATION BOARD
THURSDAY, MARCH 23, 2023
6:00 – 7:00 P.M.
REMOTE & IN PERSON**

The Lacey City Council Worksession will be conducted both remote and in person.

The public may attend the meeting in person in the Council Chambers at Lacey City Hall, 420 College Street SE, Lacey, Washington, or you may view or listen to the meeting by using one of the following platforms:

Live through Zoom: <https://us02web.zoom.us/j/82056299518>

Live or as a recording on YouTube: <https://youtube.com/live/-QWeCG2hdu8>

Listen via telephone: **(888) 788-0099** or **(877) 853-5247 (Webinar ID 820 5629 9518)**

The public may submit written public comments by email to publiccomment@ci.lacey.wa.us. Written comments will be provided to the City Council electronically prior to the meeting. Comments will not be addressed during the meeting; however, comments received will be added to the official record. The comment period will close at **4:00 p.m. on March 23, 2023.**

AGENDA

6:00 WELCOME & INTRODUCTIONS

*JENNIFER BURBIDGE, DIRECTOR OF PARKS, CULTURE AND RECREATION
(INTRODUCTION)*

6:05 PARKS, CULTURE & RECREATION

*JENNIFER BURBIDGE, DIRECTOR OF PARKS, CULTURE AND RECREATION
(PRESENTATION)*

2022 ACCOMPLISHMENTS

*ARAM WHEELER, COMMISSIONER, PARKS, CULTURE AND RECREATION BOARD
(PRESENTATION)*

2023 WORK PLAN HIGHLIGHTS

*WENDY GOODWIN, CHAIR, PARKS, CULTURE AND RECREATION BOARD
(PRESENTATION)*

6:20 SPORTS COMMISSION & RAC 2022 ECONOMIC IMPACT

*SUE FALASH, RECREATION MANAGER
(PRESENTATION)*

6:40 LACEY VETERANS SERVICES HUB UPDATE

*KEITH LOOKER, VETERANS SERVICES HUB MANAGER
KELLY ADAMS, SPECIAL PROJECTS ADMINISTRATOR
(PRESENTATION)*

7:00 EXECUTIVE SESSION

PURSUANT TO RCW 42.30.110(1)(g)

ADJOURN



LACEY CITY COUNCIL WORKSESSION

March 23, 2023

SUBJECT: Parks, Culture & Recreation Board 2022 Accomplishments and 2023 Work Plan

RECOMMENDATION: Acknowledge the Parks Board 2022 Key Accomplishments and accept the 2023 Work Plan

STAFF CONTACT: Rick Walk, Interim City Manager *RW*
Jen Burbidge, Parks, Culture and Recreation Director *JB*

ORIGINATED BY: Interim City Manager & Parks, Culture and Recreation Department

ATTACHMENTS:

1. [2022 Accomplishments](#)
2. [2023 Work Plan](#)
3. [2023 Parks Board Commissioner Directory](#)

FISCAL NOTE: NONE

PRIOR REVIEW: The Parks, Culture & Recreation Board identified and reviewed the 2022 Key Accomplishments and formulated their 2023 Work Plan at their regular monthly meetings, and approved the final versions at their December 7, 2022 meeting.

BACKGROUND:

The Parks, Culture & Recreation Board provides leadership in the area of Parks, Culture and Recreation. The Board makes recommendations regarding planning, promotion, management, acquisition, construction, development, maintenance, and operation of Lacey's parks, trails, public recreation facilities and cultural and recreational programs.

Furthermore, the Board makes rules and regulations in regards to the use of the parks and other recreational facilities as best serves the interests of the public. They also receive money or donated properties for the purpose of acquisition of parks or the improvement of the parks or recreation system, and expend and use them in such manner as shall best carry out the interests of the donors, provided that all money received shall be placed properly into restricted accounts to ensure donor's wishes are carried out.

Each year the Board identifies priorities for the upcoming year and reports out a yearly work plan to the full City Council.

ADVANTAGES:

1. City Council is advised of the work accomplished by the Parks Board in 2022 and the scheduled activities for 2023.

DISADVANTAGES:

1. None.

Lacey Parks Board
 2022 WORK PLAN ACCOMPLISHMENTS
 Adopted 12/1/21, Updated 10/20/22

Task	Responsible Commissioner	Status	Target Completion date
ONGOING			
1. Parks, Culture & Recreation Staff Updates			
2. Parks, Culture & Recreation, Community Buildings, and RAC Annual Department Budget			
3. Annual Capital Facilities Plan Update			
4. Grant Opportunities			
5. July is Parks & Recreation Month			
CONSTRUCTION PROJECTS			
6. RAC Parking Lot Video Cameras	All	Completed	September 2022
7. RAC Gravel Parking Lot Construction	All	Upcoming agenda	July 2023
8. Outdoor Ping Pong tables	All	Upcoming agenda	July 2023
9. Wonderwood Park Trail & Court Upgrades (Sunset)	All	Upcoming agenda	July 2023
SPECIAL PROJECTS			
10. Community Outreach Project (Energize Lacey)	All	Completed	September 2022
11. Parks, Culture & Recreation Comprehensive Plan Update	All	In progress	August 2023
12. Park Facilities Security Camera Expansions	All	Upcoming agenda	July 2023
13. Parks Volunteer Program	All	In progress	July 2023
14. Memorial or Honorarium Bench Program	All	In progress	April 2023
15. Wildlife Information	Aram Wheeler	Upcoming agenda	April 2023
16. New Scholarship Policy Review	All	In progress	April 2023
17. Community Garden Pilot Project / WCFF	All	In progress	December 2023
18. Greg Cuoio Park Phase 1A Construction	All	In progress	June 2024
PARK RULES			
19. Metal Detecting	All	Upcoming agenda	December 2023
20. Ebikes & Scooters	All	Upcoming agenda	December 2023
21. Affixing Signs Update	All	Upcoming agenda	December 2023
22. Park Signage Update	All	In progress	June 2023
PLANNING			
23. RAC Phase 3 Preliminary Design	All	Upcoming agenda	June 2023
24. NTPS Young Child & Family Center feasibility	All	In progress	December 2023
25. Greg Cuoio Park & Greenways Master Plan 100% completion	All	Completed	February 2022
26. Greg Cuoio Park Phase 1A Design & Financial Plan	All	In progress	June 2023

OTHER NOTEWORTHY ACHIEVEMENTS

- Toured Greg Cuoio Park & Greenways
 - Lacey Depot & Playground Grand Opening May 25, 2022 in conjunction with Lacey Rotary
 - Acknowledged installation of Jackson/Goose Pond Historic Marker along the Karen Fraser Woodland Trail
- Received \$5,000 from the Parks, Arts, Recreation & Cultural Foundation of Thurston County for youth scholarships
- Received donation of two rugby permanent goals (valued at \$5,000) at the Regional Athletic Complex field #4 from Deschutes Rugby Club
- Acknowledged receipt of \$39,715 from North Thurston Public Schools / OSPI funding for Playground Pals program
- Acknowledged receipt of \$68,100 from SEEK (Safe Environment for Every Kid) / OSPI funding for Summer Day Camp program (AWC facilitated, WRPA distributed)
 - Received and acknowledged 20 acre donation adjacent to Mullen Road Habitat
- City purchased 1.8 acre property adjacent to Long Lake Park (long term goal and vision for Lacey Parks)
 - Recreation Programs Assessment
- Updated Regional Athletic Complex and Lacey Community Center / Jacob Smith House policies and fees
 - Held all Park Board meetings in new hybrid format

Lacey Parks Board
2023 WORK PLAN
 Approved 12/7/2022

Task	Responsible Commissioner	Status	Target Completion date
ONGOING			
1. Parks, Culture & Recreation Staff Updates			
2. Parks, Culture & Recreation, Community Buildings, and RAC Annual Department Budget			
3. Annual Capital Facilities Plan Update			
4. Grant Opportunities			
5. July is Parks & Recreation Month			
CONSTRUCTION PROJECTS			
6. Woodland Creek Park Bridge & Fencing	All	Upcoming agenda	December 2023
7. RAC Parking Lot Construction	All	Upcoming agenda	July 2023
8. Outdoor Ping Pong tables	All	Upcoming agenda	July 2023
9. Wonderwood Park Trail & Court Upgrades (Sunset)	All	Upcoming agenda	July 2023
SPECIAL PROJECTS			
10. Parks, Culture & Recreation Comprehensive Plan Update	All	In progress	August 2023
11. Park Facilities Security Camera Expansions	All	Upcoming agenda	July 2023
12. Parks Volunteer Program	All	In progress	July 2023
13. Memorial or Honorarium Bench Program	All	In progress	April 2023
14. Wildlife Information	Chair Goodwin and Vice Chair Good	Upcoming agenda	April 2023
15. Community Garden Pilot Project / WCFF	All	In progress	December 2023
16. Greg Cuoio Park Phase 1A Construction	All	Upcoming agenda	June 2024
17. Dogs off leash issues	All	Upcoming agenda	December 2023
18. Sponsorship Policy update	All	Upcoming agenda	Completed
19. New Scholarship Policy review	All	In progress	April 2023
20. InterCity Transit Walk N Roll Partnership	Chair Goodwin	Upcoming agenda	December 2023
21. Senior Services for South Sound Agreement	All	Upcoming agenda	December 2023
PARK RULES			
22. Metal Detecting Update	All	Upcoming agenda	December 2023
23. Ebikes & Scooters Update	All	Upcoming agenda	December 2023
24. Affixing Signs Update	All	Upcoming agenda	December 2023
25. Park Signage Update	All	In progress	June 2023
PLANNING			
26. RAC Phase 3 Preliminary Design	All	Upcoming agenda	June 2023
27. NTPS Young Child & Family Center feasibility	All	In progress	December 2023

Task	Responsible Commissioner	Status	Target Completion date
28. RAC Financial Plan update	All	Upcoming agenda	May 2023
29. Lake Lois Habitat Reserve – update interpretive signage & brochure	All	Upcoming agenda	December 2023
30. Greg Cuoio Park Phase 1A Design & Financial Plan	All	In progress	June 2023

Board of Park Commissioners

3 Year Term – 2 Term Limit* (LMC 2.44)

1st Wednesday, 5:30-7:30 p.m., Lacey City Hall or other public building

<p>08/01/2023 2nd Full Term <i>City (appointed 10.8.20)</i></p>	<p>Aram E Wheeler 3006 Brentwood Dr. SE Lacey, WA 98503 aramwheeler@gmail.com</p>	<p>Wk: 360-791-2200 Hm: 360-791-9538</p>
<p>8/1/2024 1st Full Term UGA <i>(appointed 9.2.2021)</i></p>	<p>Gary Larson 4118 Kyro Rd SE Olympia WA 98503 larsongary88@gmail.com</p>	<p>360-789-1865</p>
<p>3/22/2025 Unexpired Term <i>City (appointed 3.2.23)</i></p>	<p>Hilary Dykstra 4626 31st Ave SE Lacey, WA 98503 hilsand@gmail.com</p>	<p>253-343-4770</p>
<p>8/1/2025 Unexpired Term <i>City (appointed 3.2.23)</i></p>	<p>Bill Fosbre 6153 37th Ln SE Lacey, WA 98503 tbfos@yahoo.com</p>	<p>253-312-1964</p>
<p>11/17/2023 Unexpired Term <i>City (appointed 3.2.23)</i></p>	<p>Chris Porrazzo 4133 Cameron Dr NE Lacey, WA 98516 Chris4peace2@gmail.com</p>	<p>661-904-7445</p>
<p>11/17/2024 1st Full Term <i>City (appointed 10.07.21)</i></p>	<p>Wendy Goodwin Chair 5422 32nd Ct SE Lacey, WA 98503 Wendyleagoodwin@gmail.com</p>	<p>360-790-2124</p>

<p>3/22/2024 1st Full Term UGA <i>(appointed 01/07/21)</i></p>	<p>Kamber Good Vice-Chair 2124 Mayes Rd SE Lacey, WA 98503 kamber.good@gmail.com</p>	<p>931-220-3744</p>
<p>10/1/2023 One-year Term Youth Representative</p>	<p>Sarah Towne sarahatowne@gmail.com</p>	

**If there are no applicants for a vacant position one (1) month prior to the expiration of term, the incumbent may be re-appointed to an additional three (3) year term.*

03.08.23