



Shaping  
our community  
together

CITY OF **LACEY**

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT  
420 College Street S.E., Lacey, WA 98503 (360) 491-5642

OFFICIAL USE  
ONLY

Date: \_\_\_\_\_

Case #: \_\_\_\_\_

Received By: \_\_\_\_\_

Planner: \_\_\_\_\_

Related Cases: \_\_\_\_\_

## SITE PLAN REVIEW SUPPLEMENTAL

(This form to be accompanied by the General Land Use Application Form)

**Project Name:** \_\_\_\_\_

**Address of Project:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_

Project Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List Types of Use: \_\_\_\_\_

Present Use of the Property: \_\_\_\_\_

Total Gross Square Footage of Proposed Commercial Buildings: \_\_\_\_\_

Total Gross Square Footage of Proposed Industrial Buildings: \_\_\_\_\_

### Development Standards

Proposed Building Coverage: \_\_\_\_\_

Proposed Development Coverage: \_\_\_\_\_

Percentage of Landscaped Area: \_\_\_\_\_

Area of Open Space: \_\_\_\_\_

Area of Tree Tract: \_\_\_\_\_

### Multi-Family Housing Proposal

Zoning: \_\_\_\_\_

Total Units: \_\_\_\_\_

Total Density: \_\_\_\_\_

Permitted Density: \_\_\_\_\_

### **To apply for Site Plan Review approval, the following shall be submitted:**

- 15 copies of the General Land Use Application
- 15 copies of the Site Plan Review Supplemental Application
- Environmental Checklist (SEPA) **(must include 2 CD's containing .pdf copies of all submittal materials, including applications)**
- Vicinity map at a scale of 1" = 200, 600, or 1,000 feet showing the following information: existing streets (with names), intersections and driveways within 200 feet of the proposed site, fire hydrants within 660 feet of the site, street lighting within 300 feet of the project site (330 feet for commercial projects)
- 15 copies of the site plan
- One 11" x 17" copy of the site plan
- All other items requested at the presubmission conference
- All application fees

**The site plan shall be at a scale of 1"= 20, 40 or 60 feet and shall show specifically and clearly, all of the following features on one or more sheets:**

1. The location of existing and proposed structures
2. Location of fences
3. Sidewalks, curbs, and gutters
4. Parking lots, marked spaces, proposed ingress and egress showing width, including curb cuts
5. Storm drains and stormwater retention ponds and drainage pattern shown by arrows
6. Landscape and buffers
7. Existing and proposed easements
8. Existing and proposed utilities including: sanitary sewer with sizing information, water lines with size, storm sewer, fire hydrants and street lights
9. Loading spaces, including loading platforms/docks
10. Proposed location of refuse areas, and mechanical equipment
11. Handicapped facilities, including parking spaces, ramps, walks, and landings
12. Land clearing (inventory of existing trees with those to be removed identified)
13. Grading and relocation of top soil if over 50 yards of excavation is proposed
14. Location of any abandoned structures, septic tanks, fuel tanks, etc