

ANNUAL BUSINESS AND OCCUPATION TAX REPORT

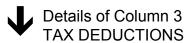
LMC - Chapter 3.02

| LICENSE NUMBER | PERIOD | DATE DUE |
|-------------------|--------|----------|
| | | |

Small Business Startup B&O TAX Exemption: New small businesses $\underline{\text{within}}$ Lacey city limits with gross income less than \$500,000/year, qualify for a three (3) year exemption from Lacey B&O taxes. The form must still be filed, but no tax will be due. Please check here if your business qualifies ().

| Column 1 Business Classification | Column 2 Gross Amount | Column 3 DEDUCTIONS WORKSHEET ON BACK | Column 4 TAXABLE GROSS AMOUNT | Column 5 RATE | Column 6 TAX AMOUNT DUE | Column 7 PENALTIES | Column 8 TOTAL TAX AND PENALTIES DUE |
|---|-----------------------|--|-------------------------------------|------------------|-------------------------------|--------------------------|--|
| RETAILING | | | | .00100 | | | |
| CONTRACTOR | | | | .00100 | | | |
| PRINTING & PUBLISHING | | | | .00100 | | | |
| SERVICE & OTHER ACTIVITY | | | | .00200 | | | |
| | тот | AL TAXABLE | | | STATEME | NT TOTAL | |
| | | | | | | PENALTY | |
| IF TOTAL TAXABLE AMO | OUNT IN COLUMN | 4 IS LESS | | | PREVIOUS | BALANCE | |
| THAN \$20,000, NO TAX I FILED. | S DUE, BUT REPO | RT MUST BE | | | TOTAL AM | OUNT DUE | |
| The undersigned taxpororegoing return and c | | | ad the | | | | |
| Dated this | Day of | | Year | | | | |
| Firm Name: | | | | | | hecks paya ty of Lace | |
| Phone Number: | | | | | | tn: Financ | |
| Signed By: | | | | | | ollege Stre ey, WA 98 | |
| Office or Title: | | | | | Phone | e: 360-491 | -3212 |
| Email: | | | | | Email: BandC | | |
| | | | | | | | |

WORKSHEET



TRANSFER THESE TOTALS TO OTHER SIDE IN COLUMN 3

| Type of deduction | Retailing | Contractor | Printing & Publishing | Service & Other Activity |
|-------------------------------|-----------|------------|-----------------------------|--------------------------------|
| Bad Debts | | | | |
| Cash & Trade Discounts | | | | |
| Motor Vehicle Fuel Sale | | | | |
| Liquor Sales | | | | |
| TOTAL BUSINESS TAX DEDUCTIONS | | | | |

Transfer these Totals to other side in Column 3

| GROSS RECEIPTS | Do not include income from wholesale, manufacturing for wholesale, gambling income, or income from activities not conducted in the City of Lacey. <u>If total NET RECEIPTS is below \$20,000 per year or \$5,000 per quarter, no tax is due, however, the tax report MUST STILL BE FILED.</u> |
|--------------------------|--|
| RETAILING | Every person engaging in the business of making sales at retail of articles, commodities or merchandise held for sale or to be delivered within the City, including competitive telephone service; sales of the business without regard to the place of delivery of articles, commodities or merchandise sold. |
| CONTRACTOR | Building, repairing or improving any publicly-owned street, place, road, highway, bridge or trestle within this City which is used, or to be used, primarily for foot or vehicular traffic, every person, directly or by contracting with others, removing any mineral or other natural resource product from his or her own land or from land of another under a right or license granted by lease or contract. |
| PRINTING & PUBLISHING | Every person engaging in the business of printing and of publication within this City of newspapers, periodicals or magazines. |
| SERVICE & OTHER ACTIVITY | Every person engaging in any business venture other than those specified above and other than those specifically designated as Retail. |
| PREVIOUS BALANCE | An overpayment or underpayment of the last quarter or last year of your tax payment that was remitted. |
| ADDRESS CHANGES | If you have an address change or have closed your business, you must make those changes through DOR at 1-360-705-6741 or go to https://www.dor.wa.gov/ . |

**PENALTIES: No penalty on payments received on or before the last day of the month in which the tax is due. 9% of the tax due if not received on or before the last day of the month in which the tax is due. 19% of the tax due if not received on or before the last day of the month following the due date. 29% of the tax due if not received on or before the last day of the second month following the due date. Minimum City Assessed Penalties on all late returns where tax is due is \$5.00.