



## LACEY CITY COUNCIL

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### **City of Lacey Request for Qualifications for the Transportation Element of the Comprehensive Plan Update**

The City of Lacey is soliciting submittals of qualifications from qualified consulting firms to update the Transportation Element of the City's Comprehensive Plan.

#### **Background**

The Transportation Comprehensive Plan (TCP) is a long-range plan for development of Lacey's transportation system into the future. The TCP update will assess multimodal transportation needs and guide prioritization of transportation funding to serve residents, businesses, and visitors over a 20-year period. The TCP will be consistent with other elements, including the Land Use Element of the City's Comprehensive Plan, and meet all Growth Management Act requirements. The last update to the TCP was in 2012, and the update is required to be completed by December 31, 2025.

#### **Project Description**

The TCP update's primary objectives are to:

1. Coordinate and support a robust community engagement process, including historically marginalized and underrepresented groups. The public engagement process for the TCP should be coordinated and consistent with the engagement process for the update to the Comprehensive Plan.
2. Ensure the TCP update meets current Growth Management Act (GMA) requirements under RCW 36.70A and WAC 365-196-430 and any other applicable code.
3. Ensure the TCP update is consistent with state, regional, and local transportation plans. The TCP also needs to incorporate the City's Pedestrian & Bicycle Plan and incorporate and update the City's ADA Transition Plan. Other plans will be included or referenced, including City studies, WSDOT plans, and all transportation-related plans in the Thurston County region.
4. The TCP update supports and is consistent with the City's Complete Street Ordinance.
5. Evaluate existing conditions and multimodal level of service standards, and update the functional classification map of the City's transportation network.
6. Utilize the Thurston County Regional Model to develop and support an updated project list.
7. Ensure consistency of the TCP update with sub-area plans and transportation studies.
8. Update goals and policies to be in accordance with the Thurston County Regional



Transportation Plan, improving the efficiency of the multimodal transportation network, and providing a framework for transportation decision-making.

9. Develop a criteria-based project list, including considerations such as equity and demographic based analysis. Projects will be grouped into regionally significant projects, locally significant projects, and intersection projects.
10. Provide financial analysis to demonstrate proposed CIP projects are financially feasible to design, purchase ROW, address environmental concerns, construct and maintain. Prioritize system safety. Address Level of Service and asset preservation.
11. Ensure the TCP update has clear and concise language and graphics that can be understood by citizens without a background in engineering.
12. Provide consistency in formatting with the City's Comprehensive Plan. The final TCP is intended to be both a stand-alone PDF document and a plan that can be read and searched through the City's website.

### **Evaluation Criteria**

1. Firm's recent experience (within the last five (5) years), with preparing transportation comprehensive plans, including references with contact information.
2. Key personnel qualifications and experience.
3. Transportation modeling and analysis software knowledge and familiarity.
4. Work plan describing the sequential tasks needed to complete this project and anticipated schedule.
5. Describe challenges and opportunities foreseen in developing the update for the TCP.
6. Experience with the Complete Streets approach to designing and building streets.
7. Experience in multi-model transportation level of service.

### **Submittal**

State of qualifications (SOQs) should be submitted by 5:00 pm on May 10, 2024, and are limited to 12 pages (single-sided) at 11-point font, including a cover page. Please submit SOQs in PDF format to Tyson Poeckh ([tyson.poeckh@cityoflacey.org](mailto:tyson.poeckh@cityoflacey.org)). All respondents will receive an email confirmation that their submittal has been received. Any questions regarding this solicitation may be directed to Tyson Poeckh (360-413-4384).

### **Americans with Disabilities Act (ADA) Information**

The City of Lacey, in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities.

### **Title VI Statement**

The City of Lacey, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

