

RESOLUTION No. 1145

CITY OF LACEY

A RESOLUTION OF THE LACEY CITY COUNCIL CREATING A TEMPORARY AD HOC HUMAN SERVICES WORK GROUP

WHEREAS, the Lacey City Council budgeted \$300,000 in 2024 for a new, competitive Human Services Grant Program to support vulnerable community members and enhance the wellbeing of all; and

WHEREAS, the City provides and supports a broad range of local human services in the community to alleviate hardships and help individuals access community resources, including by providing funding to support the work of non-profits and other governmental agencies; and

WHEREAS, the Lacey City Council wishes to enhance community engagement, government transparency, and community oversight of the Human Services Grant Program; and

WHEREAS, the City has many capable and experienced community members with expertise in the area of human services and assessing the needs of the community; and

WHEREAS, the Lacey City Council desires establishing an Ad Hoc Human Services Workgroup to better understand overall human services needs in the community and help make recommendations on human service grant funding.

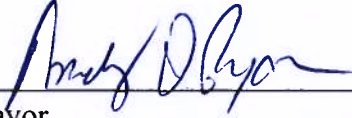
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON AS FOLLOWS:

The Lacey City Council hereby declares its intent to permit the establishment of an ad hoc Human Services Work Group, assembled as set forth in **Exhibit A**, with the purpose of:

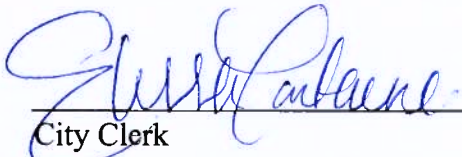
1. Evaluating 2024 Human Services Grant Applications and making recommendations to the Lacey City Council for funding awards.
2. Advising the City on a Human Services Needs Assessment.
3. Making recommendations for funding priorities and a standing advisory board.

This Resolution shall become effective immediately upon adoption and signature as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, this 19
day of March 2024.

CITY COUNCIL By 
Mayor

Attest:


City Clerk

Approved as to form:

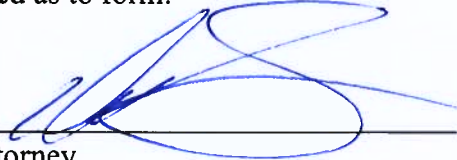

City Attorney

Exhibit A

Lacey Human Services Work Group

The purpose of the Human Services Work Group is to: 1) make recommendations to the Lacey City Council on 2024 Human Services Grant Funding; 2) advise the City on a Human Services Needs Assessment and future funding priorities; and 3) advise the City on the establishment of a standing Human Services Advisory Board.

1. Membership

- A. The Human Services Work Group shall consist of seven general members and one youth member. Five of whom reside in the city of Lacey and two whom may reside in Lacey's urban growth management area, except as outlined in subsection C of this section. Human Services Work Group members shall be appointed by the Mayor, which appointment shall be subject to confirmation by the Lacey City Council. Terms for general members shall be until the completion of the scope of duties but generally not longer than one year. The general and youth members shall be selected without respect to political affiliations.
- B. The youth member shall be at least sixteen years of age (when appointed), enrolled as a junior or senior in the North Thurston School District, or enrolled in private school or homeschooled, and be a resident of the city of Lacey or reside in Lacey's urban growth management area.
- C. General membership on the Human Services Work Group shall always include at least two professionals who have experience in human services, e.g., direct service, management, or volunteer work. The Human Services Work Group action that would otherwise be valid shall not be rendered invalid by the temporary vacancy of one or both of the human services positions. The Mayor and City Council, in order to obtain representatives with this expertise, may make appointments despite the residency requirements of Section A of this section.

2. Compensation

- A. The Human Services Work Group members shall not receive any salary or other compensation for services rendered on the commission, but necessary expenses actually incurred and within the budget as set by the annual budget ordinance shall be paid.

3. Advisory Board Stipend Program

- A. The Lacey City Council recently adopted an Advisory Board Stipend Program aimed at reducing barriers to participation in government and increasing representation on the City's Advisory Boards. Human Services Work Group Members will have the option to opt-in to this program.

4. Organization and Records

- A. The Human Services Work Group shall select its own chairperson from within its membership and may create such other offices as it may deem necessary and shall adopt all necessary rules for the transaction of its business and the keeping of its own records. A recording secretary shall also be appointed from within its membership or from city of Lacey staff.
- B. An accurate record shall be kept of the proceedings of all meetings, including all motions, resolutions and transactions, findings and determinations. These records shall be public.

5. Removal

- A. General or youth members may be removed from the Human Services Work Group prior to the completion of the scope of duties by the Mayor with approval of the City Council, pursuant to the city of Lacey policy procedure manual and boards and commissions standards, protocols, and ground rules handbook.
- B. Vacancies occurring otherwise than through the completion of the work group, may be filled for the duration of the work group. The members shall be selected without respect to political affiliations. The general work group members may request the resignation of a general and/or youth member who has three or more unexcused absences at regular meetings in a calendar year.

6. Quorum

- A. A majority of the general members of the Human Services Work Group shall constitute a quorum for the transaction of business. The youth Human Services Work Group member shall not be included in the count to constitute a quorum. Any action taken by a majority of those present, when those present constitute a quorum, at any regular or special meeting of the Human Services Work Group, shall be deemed and taken as the action of the Human Services Work Group.