

ORDINANCE NO. 1669

CITY OF LACEY

AN ORDINANCE OF THE CITY OF LACEY RELATED TO PLANNING PROCEDURES, AMENDING SECTIONS 1.010, 1.030, 1B.020, 1B.040, 1B.050, 1B.070, 1C.020, 1C.030, 1C.040, 1C.050, AND 1C.070, ALL OF THE CITY OF LACEY DEVELOPMENT GUIDELINES AND PUBLIC WORKS STANDARDS AND APPROVING A SUMMARY FOR PUBLICATION.

WHEREAS, During the 2023 legislative session, the Washington State legislature passed Senate Bill (SB) 5290 Local Project Review, which amends the Local Project Review Act, Chapter 36.70B RCW; and

WHEREAS, SB 5290 includes, among other things, updated permit review timelines, clarifications regarding the determination of completeness process, updated annual reporting requirements related to permit issuance, and new provisions requiring partial permit fee refunds for failure to timely process permit applications; and

WHEREAS, SB 5290 identifies 10 different actions that jurisdictions can adopt to further improve permit review timelines and requires that jurisdictions commit to a minimum of three of these additional actions to avoid the requirement of partial permit fee refunds; and

WHEREAS, Two of these additional actions have already been adopted by the City of Lacey and are current standard practice, and one of these additional actions is included within the proposed updates; and

WHEREAS, To comply with the mandated legislation, remain consistent with state law, and to be insulated from the new provisions requiring partial permit fee refunds, staff has proposed updates to Chapter 1 of the City of Lacey Development Guidelines and Public Works Standards manual, related to development permit procedures and administration; and

WHEREAS, The Lacey Planning Commission has reviewed, conducted a public hearing, and voted unanimously to forward to the City Council its recommendation to adopt the proposed updates to Chapter 1 of the Development Guidelines and Public Works Standards; and

WHEREAS, Adoption of the proposed updates will bring the City of Lacey into compliance with the mandates of SB 5290 and insulate the city from the new provisions requiring partial permit fee refunds for failure to timely process permit applications; and

WHEREAS, the City Council finds that adoption of the proposed updates will be in the interest of the citizens of Lacey.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LACEY, WASHINGTON, AS FOLLOWS:

Section 1. Section 1.010 of the City of Lacey Development Guidelines and Public Works Standards is hereby amended as follows:

1.010 Purpose and Applicability

- A. The purpose of this chapter of the City of Lacey Development Guidelines and Public Works Standards is to enact the processes and timelines for local land development permitting. The objectives of this chapter are to encourage the preparation of appropriate information and/or materials early in the permitting process, to process permit applications in a timely manner, to provide the general public with an adequate opportunity for review and comment, and to provide the development community with a standardized process and predictability.
- B. This Chapter shall apply to permit applications for land development under the following Titles of the Lacey Municipal Code:
  - Title 14 -- Buildings and Construction
  - Title 15 -- Subdivisions
  - Title 16 -- Zoning
- C. Other laws, ordinances, regulations and plans have a direct impact on the development of land. These include, but are not limited to, the City of Lacey

Development Guidelines and Public Works Standards, City of Lacey Environmental Protection and Resource Conservation Plan, City of Lacey Transportation Plan, Shoreline Master Program for [the City of Lacey-Thurston Region](#), City of Lacey and Thurston County Land Use Plan for the Lacey Urban Growth Area [Comprehensive Plan](#), and the laws, ordinances, regulations and plans of federal, state and local agencies.

Section 2. Section 1.030 of the City of Lacey Development Guidelines and Public

Works Standards is hereby amended as follows:

1.030 Definitions

Unless the context clearly requires otherwise, the definitions in this section apply throughout this Title:

- ~~A.~~ ~~“Application” means a request for any land use permit required from the City of Lacey for proposed development or action, including without limitation: building permits, conditional use permits, shoreline substantial development permits, binding site plans, planned developments, subdivisions, short subdivisions, variances, site plan reviews, permits or approvals required by critical area ordinances, and site specific rezones.~~
- ~~B.A.~~ “Closed record appeal” means an appeal on the record with no new evidence or information allowed to be submitted and only appeal argument allowed.
- ~~C.B.~~ “Day” refers to calendar day including weekends and City-recognized holidays; “working day” refers to a day that the City of Lacey conducts official business from Monday through Friday excluding City-recognized holidays. Should a statutory deadline end on a weekend or City-recognized holiday, the deadline shall be extended to 5:00 p.m. the next working day.
- ~~D.C.~~ “Department” means City of Lacey Community Development Department.
- ~~E.D.~~ “Full administrative review” is used when the proposed development is subject to objective and subjective standards requiring the exercise of limited discretion about non-technical issues and about which there may be limited public interest. The proposed development may or may not be subject to SEPA review. Included under this type of review are binding site plans, short subdivisions, site plan review applications, certain wetland development permits, as prescribed in LMC 14.28.120, land clearing permits and other similar applications.
- ~~F.E.~~ “Limited administrative review” is used when the proposed development is subject to clear, objective and non-discretionary standards requiring the exercise of professional judgment about technical issues and the proposed development is

exempt from the State Environmental Policy Act (SEPA). Included under this type of review are interpretation of codes and ordinances, single family building permits, design review, exempt tree removal requests, accessory dwelling units and other similar applications.

**GF.** "Legislative review" is used when the proposed development involves the creation, implementation or amendment of city policy or law. In contrast to the other procedure types, legislative review usually applies to a relatively large geographic area containing several property owners. Included under this type of review are comprehensive plan, sub-area plan, zoning and/or development code review, amendments and updates, site-specific zoning district reclassifications and other similar applications.

**HG.** "Open record hearing," means a hearing that creates the record through testimony and submission of evidence and information. An open record hearing may be held on an appeal if no open record hearing has previously been held on the application.

**HI.** "Party of record" means an applicant, individual, agency or department who commented in writing on the project during the public comment period for the Notice of Application, Environmental Review or provided testimony at the Public Hearing.

**IJ.** "Permit Assistance Staff" means the staff designated by the City to handle all permit assistance questions and duties. The City has designated the Permit Technician, the Planners within the Community Development Department and the Public Works Development Review Staff as the permit assistance staff.

[J"Project permit application" means any land use or environmental permit or license required by the department for a project action, including but not limited to subdivisions, binding site plans, planned unit developments, conditional uses, shoreline substantial development permits, site plan review, permits or approvals required by critical area ordinances, site-specific rezones which do not require a comprehensive plan amendment, but excluding the adoption or amendment of a comprehensive plan, subarea plan, or development regulations.](#)

**K.** "Public meeting" means an informal meeting, workshop, or other public gathering to obtain comments from the public or other agencies on an application. A public meeting does not constitute an open record hearing.

**L.** "Quasi-judicial review" is used when the development or use proposed under the application requires a public hearing before a hearing examiner. Included within this type of review shall be subdivisions, conditional use permits, planned residential developments, variances, certain wetland development permits, as



prescribed in LMC14.28.110, shoreline substantial development permits administrative appeals, master plans and other similar applications.

Section 3. Section 1B.020 of the City of Lacey Development Guidelines and Public Works Standards is hereby amended as follows:

1B.020 Pre-submission Meetings

- A. All prospective applicants shall participate in a Pre-submission Meeting. The department may waive the requirement of a Pre-submission Meeting where proposed development is subject to Limited Administrative Review.
- B. The purpose of the Pre-submission Meeting is to provide the applicant with the best available information regarding the development proposal and application processing requirements, and to assure the availability of complete and accurate information necessary for review prior to the applicant's expenditure of application fees and the scheduling of the application review process.
- C. The Pre-submission Meeting provides an opportunity for the applicant, staff and other agencies to informally discuss and review the proposed development, the application and permit requirements, fees, the review process and schedule, and applicable development standards, plans, policies, and laws.
- D. The Pre-submission Meeting shall take place [virtually via electronic platform, or in person](#) at the department's office, unless the department and the applicant agree upon another location. The length of the Pre-submission Meeting shall be determined by the complexity of the development proposed by the applicant.
- E. An applicant may request additional Pre-submission Meetings if the proposed development changes based on information received at the previous meeting. The additional meetings shall be subject to the same procedures as the initial Pre-submission Meeting.
- F. Application forms shall be made available to the applicant following a Pre-submission Meeting.

Section 4. Section 1B.040 of the City of Lacey Development Guidelines and Public Works Standards is hereby amended as follows:

1B.040 Application Submittal Review [Appointment](#)

- A. A review of the submitted application shall be conducted at a scheduled pre-application submittal meeting with department staff to determine if the application is complete. The application submittal review shall determine if adequate information is provided in or with the application in order to begin processing the application and all required information and materials have been supplied in sufficient detail to begin the application review process. All information and materials required by the application form and from the Pre-submission Meeting must be submitted. All studies supporting the application or addressing projected impacts of the proposed development must be submitted.
- B. The purpose of the Application Submittal Review is to ensure adequate information is contained in the application materials to demonstrate consistency with applicable comprehensive plans, development regulations and other applicable city codes. Department staff will coordinate the involvement of agencies responsible for the review of setbacks, landscaping, parking, drainage, access, roads, traffic, signage, utilities and any other applicable requirements.

Section 5. Section 1B.050 of the City of Lacey Development Guidelines and Public

Works Standards is hereby amended as follows:

#### 1B.050 Determination of Completeness

- A. Within twenty-eight (28) days after receiving an application, the department shall complete the Application Submittal Review and provide the applicant a written determination that the application is complete or incomplete. The number of days shall be calculated by counting every calendar day.
- B. An application shall be determined complete only when it contains all procedural submission requirements of the department, as outlined on the project permit application. Additional information or studies may be required or project modifications may be undertaken subsequent to the procedural review of the application. At a minimum all of the of the following information and materials shall be included:
  - 1. A fully completed and signed application.
  - 2. Applicable review fees as prescribed by the City of Lacey fee schedule.
  - 3. All information and materials described on the applicable application form.
  - 4. A fully completed and signed environmental checklist for projects subject to review under the State Environmental Policy Act.

5. A scaleable plot plan prepared by a licensed engineer, surveyor . architect, or qualified professional ~~or certified planner~~, disclosing all existing and proposed structures and features applicable to the desired development; for example, parking, landscaping, preliminary drainage plans with supporting calculations, signage, setbacks, etc.
  6. Any additional information and materials identified at the Pre-submission Meeting or required by applicable development standards, plans, policies or any other federal, state or local laws.
  7. Any supplemental information or special studies identified by the department.
  8. If the procedural submission requirements, as outlined on the project permit application have been provided the need for additional information or studies may not preclude a completeness determination.
  9. The department may waive certain submittal requirements based on site and application specific factors.
- C. For applications determined to be incomplete, the department shall notify the applicant in writing that the procedural submission requirements have not been met and shall outline what is necessary to make the application procedurally complete~~identify, in writing, the specific requirements, information or materials necessary to constitute a complete application~~. Within fourteen (14) days after its receipt of the requested requirements, information or materials, the department shall issue a Determination of Completeness or identify the additional requirements, information, or materials still necessary for completeness.
- D. A Determination of Completeness shall identify, to the extent known, other local, state or federal agencies that may have jurisdiction over some aspect of the application.
- E. A Determination of Completeness shall not preclude the department from requesting additional information or studies, if additional information is required or a change in the proposed development occurs.
- F. An application shall be deemed procedurally complete on the 29<sup>th</sup> day after receiving a project permit application if a determination is not provided in writing that the application is procedurally incomplete. When the department does not provide a written determination they may still seek additional information or studies to enable review of the application
- G. The notice of application shall be provided within 14 days after the determination of completeness pursuant to RCW 36.70B.110

Section 6. Section 1B.070 of the City of Lacey Development Guidelines and Public Works Standards is hereby amended as follows:

1B.070 Notice of Application

- A. Within fourteen days after issuing a determination of completeness, the department shall issue a notice of application. However, a notice of application shall not be required for project permits that are categorically exempt under chapter 43.21 RCW, unless an open record public hearing is required or an open record appeal hearing is allowed on the project permit decision. The notice shall include, but not be limited to the following:
1. The date of application, the date of the Determination of Completeness, and the date of the Notice of Application.
  2. A description of the proposed project action, a list of permits required for the application, and if applicable a list of any studies requested.
  3. The identification of other required permits not included in the application, to the extent known by the department.
  4. The identification of existing environmental documents which evaluate the proposed development and the location where the application and any studies can be reviewed.
  5. A statement of the public comment period, which shall be fourteen days following the date of the Notice of Application, and a statement of the right of any person to comment on the application, receive notice of and participate in any hearings, request a copy of the decision once made, and receive a statement of any appeal rights. The notice shall state the date which the comment period begins and the date and time on which the comment period ends.
  6. When applicable, the date, time, location and type of hearing, if scheduled at the date of the Notice of Application.
  7. A statement of the preliminary determination, if one has been made at the time of Notice of Application, of those development regulations that will be used for project mitigation and of consistency with the type of land use of the proposed site, the density and intensity of proposed development,



infrastructure necessary to serve the development, and the character of the development.

8. Any other information determined by the department to be appropriate.

#### B. Informing the Public

1. No notice shall be required for limited administrative review.

2. Notice shall be provided for land use applications subject to the full administrative review procedures outlined in Section 1C.030 in the following manner, except for short subdivision applications, which shall be subject to the notification requirements of subsection (3) below:

a. Publishing the Notice of Application. The notice of application shall be published in the official newspaper of the City of Lacey and include at a minimum the following information: the project location, description, type of permit required, comment period dates and location where the complete application may be reviewed.

3. Notice shall be provided for land use applications subject to the quasi-judicial or legislative review procedures outlined in Sections 1C.050 and 1C.060 and short subdivisions in the following manner:

a. Posting the Notice of Application. The Notice of Application shall be posted on the subject property for the duration of the public comment period and at a minimum include the following information: the project location, description, type of permit required, comment period dates and location where the complete application may be reviewed. The Notice of Application shall be posted in a manner that is highly visible to the general public from the public right-of-way adjacent to the site.

b. Publishing a Notice of Application. The notice of application shall be published in the official newspaper of the City of Lacey, and include at a minimum the following information: the project location, description, type of permit required, comment period dates and location where the complete application may be reviewed.

C. The Notice of Application is not a substitute for any required notice of a public hearing.

Section 7. Section 1C.020 of the City of Lacey Development Guidelines and Public

Works Standards is hereby amended as follows:

## 1C.020 Application Review Classification

- A. ~~Following the issuance of a Determination of Completeness and a Notice of Application, an~~ application shall be reviewed at one of four levels: Limited Administrative Review, Full Administrative Review, Quasi-Judicial Review, or Legislative Review.
- B. If this Chapter or the Lacey Municipal Code provides that a proposed development is subject to a specific type of review, or a different review procedure is required by law, then the application for such development shall be processed and reviewed accordingly. If this Title does not provide for a specific type of review and/or if a different review procedure is not required by law, then the department shall determine the type of review to be used for the type and intensity of the proposed development.
- C. Any public meeting or required open hearing may be combined by the department with any public meeting or open record hearing that may be held on the proposed development by another local, state, federal or other agency. Hearings shall be combined if requested by the applicant. However, joint hearings must be held within the City of Lacey and within the time limits of this title and RCW Chapter 36.70B.

### Section 8. Section 1C.030 of the City of Lacey Development Guidelines and Public

Works Standards is hereby amended as follows:

## 1C.030 Limited Administrative Review of Applications

- A. The department may approve, approve with conditions, or deny applications subject to administrative review after the date the application is accepted as complete, without public notice. A final decision on the application shall be issued within 65 days of determination of completeness.
- B. Should the department determine that modifications are required to the permit materials prior to issuance of a decision and the department has requested modifications on two occasions without resolution, the department shall meet with the applicant during the review process to attempt to resolve outstanding issues. Within fourteen (14) days of a second request for corrections, the department shall contact the applicant to arrange a meeting to discuss outstanding issues at a date and time agreed upon by both parties. If the meeting does not resolve the issues related to the permit, and the department makes a third request for corrections or additional information, the department shall approved or deny the application upon receiving the materials unless the department and the applicant agree, in writing, to continue the review process beyond the third submittal if the project cannot be approved at that time.

Section 9. Section 1C.040 of the City of Lacey Development Guidelines and Public

Works Standards is hereby amended as follows:

1C.040 Full Administrative Review of Applications

The review procedure under Full Administrative Review shall be as follows:

- A. If the proposed development is subject to the State Environmental Policy Act (SEPA), the threshold determination shall be made after the closing of the public comment period associated with the Notice of Application.
- B. The community development department shall distribute copies of the complete application to agencies and departments affected by the proposal or with review authority. The community development department shall set a date for return of findings and recommendations from each commenting agency or department.
- C. Upon the completion of the application comment period and the issuance of an environmental determination, if applicable, the department may approve, approve with conditions, or deny the application. The department shall mail the notice of decision to the applicant and all parties of record. The decision shall include:
  1. A statement of the applicable criteria and standards in the development codes and other applicable law.
  2. A statement of the findings of the review authority, stating the application's compliance or non-compliance with applicable criteria, and assurance of compliance with applicable standards.
  3. The decision to approve or deny the application and, if approved, conditions of approval necessary to ensure the proposed development will comply with all applicable law.
  4. A statement that the decision is final unless appealed as provided in Section 1D "Appeals" to the City of Lacey Hearing Examiner within fourteen (14) calendar days after the date the notice of decision is mailed. The appeal closing date shall be listed. The statement shall describe how a party may appeal the decision, including applicable fees and the elements of a notice of appeal.
  5. A statement that the complete case file, including findings, conclusions and conditions of approval, if any, is available for review. The notice shall list the

place, days and times when the case file is available for review and the name and telephone number of the department's representative to contact to arrange for a review.

6. Should the department determine that modifications are required to the permit materials prior to issuance of a decision and the department has requested modifications on two occasions without resolution, the department shall meet with the applicant during the review process to attempt to resolve outstanding issues. Within fourteen (14) days of a second request for corrections, the department shall contact the applicant to arrange a meeting to discuss outstanding issues at a date and time agreed upon by both parties. If the meeting does not resolve the issues related to the permit, and the department makes a third request for corrections or additional information, the department shall approved or deny the application upon receiving the materials unless the department and the applicant agree, in writing, to continue the review process beyond the third submittal if the project cannot be approved at that time.

Section 10. Section 1C.050 of the City of Lacey Development Guidelines and Public

Works Standards is hereby amended as follows:

1C.050 Quasi-Judicial Review of Applications

The review procedure under Quasi-Judicial Review shall be as follows:

- A. If the proposed development is subject to the State Environmental Policy Act (SEPA), the threshold determination shall be made after the closing of the public comment period associated with the Notice of Application.
- B. The community and economic development department shall distribute copies of the complete application to agencies and departments affected by the proposal or with review authority. The community and economic development department shall set a date for return of findings and recommendations from each commenting agency or department.
- C. Upon the completion of the application comment period, the issuance of an environmental determination and of the environmental appeal period, the department shall schedule a hearing with the City of Lacey Hearing Examiner, when applicable.
- D. At least ten (10) days before the date of a public hearing the department shall issue public notice of the date, time, location and purpose of the hearing by posting the subject site and the nearest intersection, posting at city hall, publishing notice in the official city newspaper and mailing notice to property owners of record located within a minimum of 300 feet of the subject property<sup>1</sup>. If the applicant owns



adjoining land, the distance of notification shall be measured from outside of the applicant's ownership. Failure to receive a public hearing notice shall not invalidate the hearing.

- E. At least ten (10) days before the date of the public hearing, the department shall issue a written staff report, integrating the SEPA review and threshold determination and recommendation regarding the application(s), shall make available to the public a copy of the staff report for review and inspection, and shall provide a copy of the staff report and recommendation to the applicant or the applicant's designated representative. The department shall make available a copy of the staff report, subject to payment of a reasonable charge, to other parties who request it.
- F. Public hearings shall be conducted in accordance with the rules of procedure adopted by the hearing examiner. A public hearing shall be recorded on either audio or audio-visual tape. If for any reason the hearing cannot be completed on the date set in the public notice, it may be continued during the public hearing to a specified date, time and location without further public notice required.
- G. The hearings examiner may approve, approve with conditions or deny the application and shall provide written notice of its decision to the council, department, applicant, the applicant's designated representative, the property owner(s), and any other parties of record within fourteen (14) days of the close of the public hearing. The final decision of the hearings examiner shall include:
  - 1. A statement of the applicable criteria, standards and law;
  - 2. A statement of the findings the hearing examiner made showing the proposal does or does not comply with applicable approval criteria and assurance of compliance with applicable standards;
  - 3. A statement that the complete case file, including findings, conclusions and conditions of approval, if any, is available for review. The notice shall list the place, days and times when the case file is available for review and the name and telephone number of the department representative to contact to arrange for a review.
  - 4. A statement that the decision is final unless appealed, pursuant to Section 1D "Appeals", to Superior Court within twenty-one days of the issuance of the decision. The appeal closing date shall be listed.
  - 5. A statement that the complete case file, including findings, conclusions and conditions of approval, if any, is available for inspection. The notice shall state the place, days and times when the case file is available for inspection and the

name and telephone number of the department's representative to contact to arrange inspection.

Section 11. Section 1C.070 of the City of Lacey Development Guidelines and Public

Works Standards is hereby amended as follows:

1C.070 Notice of Final Decision\*

- A. A Notice of Final Decision on an application shall be issued by the Department in the following time periods based on notice requirements of the application: A Notice of Final Decision on an application shall be issued within one hundred twenty (120) days after the date a Determination of Completeness is made. In determining the number of days that have elapsed, the following periods shall be excluded:
1. For project permits that do not require public notice, those projects subject to limited administrative review, a final decision shall be issued within 65 days of the determination of completeness.
  2. For project permits requiring a public notice, those projects subject to full administrative review, a final decision shall be issued within 100 days of the determination of completeness.
  3. For project permits requiring public notice AND a public hearing, quasi-judicial projects, a final decision shall be issued within 170 days of the determination of completeness
- B. The number of days an application is in review with the City shall be calculated from the day completeness is determined, to the date the final decision is issued. The number of days shall be calculated by counting every calendar day. The following time periods shall be excluded from the number of days:
1. Any period following the day the City has notified the applicant, in writing, that additional information is required to further process the application and the day when the responsive information is resubmitted by the applicant;
  2. Any period after the applicant has informed the City, in writing, that they would like to temporarily suspend review of the application until the time the applicant notifies the department, in writing, that they would like to resume the application;
  3. Any time period after an administrative appeal is filed until the administrative appeal is resolved and any additional time period provided by the administrative appeal has expired;

4. The time periods to process a permit shall start over if an applicant proposes a change in use that adds or removes commercial or residential elements from the original application that would make the application fail to meet the determination of procedural completeness for the new use, as required under RCW 36.70B.070;

5. If, at any time, the applicant informs the department, in writing, that they would like to temporarily suspend the review of the project for more than 60 days, or if the applicant is not responsive for more than 60 consecutive days after the City has notified the applicant that additional information is required to further process the application, an additional 30 days may be added to the time periods for action to issue a final decision for each type of project permit. Written notice to the applicant that additional information is required to process the application must include a notice that nonresponsiveness for 60 consecutive days may result in 30 days being added to the time for review. "nonresponsiveness" means that an applicant is not making demonstrable progress on providing additional requested information, or that there is no ongoing communication from the applicant on the applicants ability or willingness to provide the additional information.

C. Annual amendments to the comprehensive plan are not subject to the timeline requirements of this section.

D. Nothing in this section prohibits the city from extending the deadline for issuing a decision for a specific project permit application for any reasonable period of time mutually agreed upon by the applicant and the city.

E. A notice of final decision does not apply to projects subject to legislative review.

~~1. Any period during which the applicant has been requested by the department to correct plans, perform required studies, or provide additional information or materials. The period shall be calculated starting from the date the department issues the request to the applicant, to the earlier of either the date the department determines whether the additional information satisfies its request of fourteen (14) days after the date the information has been received by the department. If the City determines the information submitted by the applicant under this subsection is insufficient, it shall again notify the applicant of deficiencies and the procedures under this subsection shall apply to the request for information;~~

~~\* Notice of Final Decision does not apply to Legislative Review of applications.~~



- ~~2. Any period during which an environmental impact statement (EIS) is being prepared following a determination of significance pursuant to RCW 43.21C.~~
  - ~~3. Any period for administrative appeals, which shall not exceed ninety (90) days for open record appeals and sixty (60) days for closed record appeals.~~
  - ~~4. Any extension of time mutually agreed upon by the applicant and the department.~~
- ~~B. The time limit by which the City must issue a Notice of Final Decision does not apply if an application:~~
- ~~1. Requires an amendment to a comprehensive plan or development regulation.~~
  - ~~2. Is substantially revised by the applicant after a Determination of Completeness has been issued, in which case the time period shall start from the date on which the revised project application is determined to be complete.~~
- ~~C. If the City is unable to issue its final decision within the time limits provided for in this section, it shall provide written notice of this fact to the applicant. The notice shall include a statement of reasons why the time limits have not been met and an estimated date for issuance of the Notice of Final Decision.~~
- ~~D. In accordance with state law, the City is not liable for damages which may result from the failure to issue a timely Notice of Final Decision.~~

Section 12. SEVERABILITY. If any section, sentence, clause or phrase of this ordinance should be held to be invalid by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

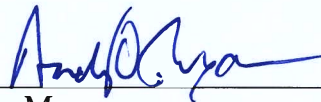
Section 13. CORRECTIONS. The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 14. The Summary attached hereto is hereby approved for publication.




PASSED BY THE CITY COUNCIL OF THE CITY OF LACEY,  
WASHINGTON, at a regularly-called meeting thereof, held this 17 day of  
December, 2024.

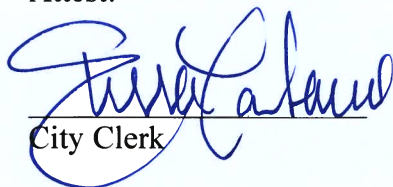
CITY COUNCIL

By:   
Mayor

Approved as to form:

  
City Attorney

Attest:

  
City Clerk

SUMMARY FOR PUBLICATION

ORDINANCE NO 1669

CITY OF LACEY

The City Council of the City of Lacey, Washington, passed on December 17, 2024, Ordinance No. 1669, entitled “AN ORDINANCE OF THE CITY OF LACEY RELATED TO PLANNING PROCEDURES, AMENDING SECTIONS 1.010, 1.030, 1B.020, 1B.040, 1B.050, 1B.070, 1C.020, 1C.030, 1C.040, 1C.050, AND 1C.070, ALL OF THE CITY OF LACEY DEVELOPMENT GUIDELINES AND PUBLIC WORKS STANDARDS AND APPROVING A SUMMARY FOR PUBLICATION”.

The main points of the Ordinance are described as follows:

1. The Ordinance amends certain sections of Chapter 1 of the City of Lacey Development Guidelines and Public Works Standards related to Development Permit Procedures and Administration.
2. The Ordinance amends certain sections of Chapter 1B of the City of Lacey Development Guidelines and Public Works Standards related to Application Process.
3. The Ordinance amends certain sections of Chapter 1C of the City of Lacey Development Guidelines and Public Works Standards related to Application Review.
4. The Ordinance approves this summary for publication.

A copy of the full text of this Ordinance will be mailed without charge to any person requesting the same from the City of Lacey.

Published: December 19, 2024.