

City of Lacey
Request for Qualifications for On-Call Materials Testing Services

Purpose of Request

The City of Lacey is requesting interested firms capable of materials testing and inspection services for capital roadway and utility projects to submit a statement of qualifications. The contract will be for general public works materials testing, which includes roadway construction, roundabout construction, storm water, sidewalk, utility work, and other work typical of public works and facilities improvements.

Schedule

It is the City's intent to adhere to the following timetable:

Issue RFQ – October 31, 2025
Deadline for Submittal – November 14, 2025
Selection of Firm – December 5, 2025
Contract Duration – 2 Years (1/1/26 – 12/31/27)

Submittal Instructions

Please respond via email to: Tyson.Poeckh@cityoflacey.org

Provide the following information:

1. General information about the testing and inspection company's experience, capabilities, and geographic service area.
2. A list of available testing equipment.
3. Types of testing and inspection that can be completed in-house without the need for a subcontractor or external laboratory.
4. A list of key personnel.
5. Any subcontractors that would be used.
6. Location of office and travel time and distance to Lacey.
7. Ability and record of responsiveness to testing requests for clients.
8. List of public works construction projects exceeding \$300,000 for which the company performed testing and inspection services during the past 5 years.
9. References.

The submittal shall be limited to a total of ten (10) single-sided pages, including any cover letters or resumes, and the font size shall be no smaller than 11 pt. Submittals shall be in the PDF file format.

Insurance Requirements

The firm will be required to maintain the following insurance during the contract:

1. Worker's compensation insurance as required by RCW Title 51.
2. Commercial General Liability not less than \$1,000,000 per loss.

For questions please email Tyson.Poeckh@cityoflacey.org or call (360) 413-4384.